

Review RP Summary Reports

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Summary

The **RPS01 - Month 9 MLD Summary** and **RPS02 - EOY Enrollment Summary** reports display student population counts and retention and promotion outcomes by grade level. Review both reports to understand the students included in each population and identify results that may require additional review.

Use the RPD01 - Full Detail (https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/review-rp-full-detail-rpd01) report to review individual students and determine which students are included or excluded from each population.

Summary Reports

The summary reports use different student populations to calculate retention and promotion results.

Report	Population used	What to review
RPS01 - Month 9 MLD Summary	Students included in Month 9 PMR Membership Last Day (MLD) NVIO, subject to the RP population rules.	Review the official PMR population, Non-Promotion Counts, and Summer Information.
RPS02 - EOY Enrollment Summary	Students enrolled as of the last day of the reporting school's reporting year who meet the eligible membership criteria.	Compare the EOY enrollment population with the PMR population.

RPS01 - Month 9 MLD Summary is used for the NCDPI Statistical Profile (https://www.dpi.nc.gov/data-reports). RPS02 - EOY Enrollment Summary supports Civil Rights Data Collection (CRDC) (https://www.ed.gov/laws-and-policy/civil-rights-laws/civil-rights-data-collection-crdc) reporting.

If a student included in the Month 9 PMR Membership Last Day NVIO is not reflected in RPS01, review the student in RPD01. Compare pmrPopulationFlag and genuineEarlyLeaver to identify the population rule affecting the count. For RPS02, use enrollmentLastDayPopulationFlag and genuineEarlyLeaver.

Note: Students identified as genuine early leavers are excluded from both summary populations. A genuine early leaver is a student who exited before the school's last day and does not meet the applicable completion exception.

The reports may display different population counts because they use different criteria. A difference does not automatically indicate an error.

Both reports include a row for each grade level and an All row for the full population. The All row is the overall result; do not add it to the grade level rows.

GradeLevel	Population Count	EOYNonPromotionCount	EOYNonPromotionRate	SummerSchool Count	SummerSchoolPromotionCount	FinalNonPromotion Count	FinalNonPromotion Rate	NeedsReview Count
09	491	17	3.46	11	4	13	2.65	0
10	464	15	3.23	9	7	8	1.72	0
11	461	3	0.65	2	1	2	0.43	0
12	419	3	0.72	1	1	1	0.24	0
All	1835	38	2.07	23	13	24	1.31	0

RPS01 - Month 9 MLD Summary displaying one school's information.

Grade Level	Population Count	EOYNonPromotionCount	EOYNonPromotion Rate	SummerSchool Count	SummerSchoolPromotion Count	FinalNonPromotion Count	FinalNonPromotion Rate	NeedsReview Count
KG	1117	41	3.67	0	0	41	3.67	0
01	1165	22	1.89	0	0	22	1.89	0
02	1168	13	1.11	8	8	5	0.43	0
03	1156	7	0.61	1	1	6	0.52	0
04	1248	0	0.00	0	0	0	0.00	0
05	1218	1	0.08	0	0	1	0.08	0
06	1196	0	0.00	0	0	0	0.00	0
07	1182	3	0.25	0	0	3	0.25	0
08	1251	5	0.40	0	0	5	0.40	0
09	1274	81	6.36	18	9	73	5.73	0
10	1236	31	2.51	10	7	23	1.86	0
11	1221	23	1.88	7	4	19	1.56	0
12	1098	5	0.46	2	2	3	0.27	0
All	15530	232	1.49	46	31	201	1.29	0

RPS02 - EOY Enrollment Summary displaying a PSU's information.

Understand Summary Measures

Use the summary measures to identify results that require additional review.

Measure	What it shows	What to review

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PopulationCount	Number of students included in the reporting population for the selected summary report.	Review whether the count is consistent with Month 9 PMR or EOY enrollment population.
EOYNonPromotionCount	Students whose end of year administrative outcome is Retained or Reclassified.	Review the number of students identified as Retained or Reclassified at the end of the school year.
EOYNonPromotionRate	Percentage of the population with an end of year outcome of Retained or Reclassified. (EOYNonPromotionCount ÷ PopulationCount x 100)	Review the percentage of students identified as Retained or Reclassified at the end of the school year.
SummerSchoolCount	Students with at least 1 qualifying summer Enrollment or Summer Education program record. This measure is limited to students whose EOY outcome is Retained or Reclassified.	Review whether the number of retained or reclassified students with a summer enrollment or program is consistent with the available summer school records.
SummerSchoolPromotionCount	Retained or Reclassified students with a summer school enrollment or summer education program and a resolved summer outcome of Promoted or Graduated.	Review the number of summer school students with a resolved outcome of Promoted.
FinalNonPromotionCount	Students whose final progression outcome is Retained or Reclassified after available evidence is considered.	Review the number of students whose final progression outcome is Retained or Reclassified. Compare these results with the end of year non promotion measures.
FinalNonPromotionRate	Percentage of the population whose final progression outcome is Retained or Reclassified. (FinalNonPromotionCount ÷ PopulationCount x 100)	Review the percentage of students whose final progression outcome is Retained or Reclassified. Compare these results with the end of year non promotion measures.
NeedsReviewCount	Students whose final progression outcome is Review.	Review RPD01 - Full Detail and the applicable cleanup validation to determine why the outcome needs review.

The summary reports display counts and percentages for the selected population. Review unexpected results using the related RP Detail reports to identify the students contributing to the counts.

Review the Reports

1. Run the **(NC) Grade Level Retention and Promotion (RP) Validation** for the correct reporting year and school or district. See Access and Run RP Data Validations (https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/access-and-run-rp-data-validations).
2. Open the **RPS01 - Month 9 MLD Summary.**
3. Review the **PopulationCount** for each grade level and the **All** row. Compare the counts with the Month 9 PMR Membership Last Day information.
4. Review **EOYNonPromotionCount** and **FinalNonPromotionCount.** Compare the end of year and final retained or reclassified counts.
5. Review **SummerSchoolCount** and **SummerSchoolPromotionCount.** These measures include students with an end of year outcome of Retained or Reclassified. A summer outcome of Graduated is included in SummerSchoolPromotionCount. Use RPD03 - Summer School Detail (https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/review-rp-summer-school-enrollment-detail-rpd03) to review the summer records and outcomes.
6. Open the **RPS02 - EOY Enrollment Summary**.
7. Review PopulationCount for each grade level and the All row. Review the **EOYNonPromotionCount**, **FinalNonPromotionCount**, **SummerSchoolCount**, and **SummerSchoolPromotionCount** for unexpected results.
8. Compare the matching grade levels and the All row in RPS01 and RPS02. The counts may differ because the reports use different population rules. Use RPD01 - Full Detail (https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/review-rp-full-detail-rpd01) to investigate differences that are unexpected.
9. For an unexpected count or outcome, use Recommended Actions to open the applicable detail report or cleanup article. Verify the source records before deciding whether a correction is needed.
10. Review each student's progression information and related cleanup validations to determine whether the source records are inaccurate.
11. Correct source information only when it is inaccurate. Allow the nightly data refresh to complete, then generate the RP Data Validations again to verify the updated results.

> **Note:** A difference between RPS01 and RPS02, or between the end of year and final non promotion measures, does not automatically indicate an error. Review the related student level information before making corrections.

Recommended Actions

If the report shows...	Review...
An unexpected **PopulationCount**	RPD01 - Full Detail (https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/review-rp-full-detail-rpd01) to review PMR population indicators, enrollment based population indicators, and genuine early leaver status.
Different population counts between **RPS01** and **RPS02**	RPD01 - Full Detail (https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/review-rp-full-detail-rpd01) to identify students included in one population but not the other. Review related enrollment and membership information.
An unexpected **EOYNonPromotionCount**	RPD01 - Full Detail (https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/review-rp-full-detail-rpd01) to review end of year outcomes and RPD02 - Retained/Reclassified (https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/review-rp-retainedreclassified-detail-rpd02) to review final retained or reclassified outcomes.
An unexpected **FinalNonPromotionCount**	RPD02 - Retained/Reclassified (https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/review-rp-retainedreclassified-detail-rpd02) to identify students contributing to the final count. Review the related progression evidence.
An unexpected **SummerSchoolCount**	RPD03 - Summer School Detail (https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/review-rp-summer-school-enrollment-detail-rpd03) to review summer school records and resolved outcomes.
An unexpected **SummerSchoolPromotionCount**	RPD03 - Summer School Detail (https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/review-rp-summer-school-enrollment-detail-rpd03) to review summer promotion or graduation outcomes and supporting evidence.
An unexpected administrative no show outcome affecting a student's final progression	RPD04 - Administrative No Shows (https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/review-rp-administrative-no-show-detail-rpd04) to review the qualifying no show records and End Actions.
An outcome requiring additional review	RPC01 - Outcome Review (https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/rpc01-outcome-review) and any other applicable RP Cleanup Validations (https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/rp-cleanup-validations).

Review Student Level Information

- Open the applicable detail report.
- Locate the student records associated with the unexpected summary result.
- Review the population indicators, outcomes, and supporting information.
- Review any related RP Cleanup validations to determine whether a possible conflict or incorrect record has been identified.

- Open the student's records and verify the applicable enrollment, grade level, summer school, or graduation information.
- Correct inaccurate information using the appropriate process.
- Allow the nightly refresh to complete and run the validations again.

> **Note:** Do not change student information solely to make summary counts match. Corrections should reflect verified student enrollment and progression information.

Investigate Population Differences

RPS01 and RPS02 use different population rules. Use RPD01 - Full Detail to identify which students contribute to a difference.

- Open **RPD01 - Full Detail** (https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/review-rp-full-detail-rpd01) for the same reporting year and school or district as the summary reports.
- Filter or locate the grade level being reviewed.
- Compare **pmrPopulationFlag, enrollmentLastDayPopulationFlag,** and **genuineEarlyLeaver** for each student.
- Use the following guide:

RPD01 values	Summary population
pmrPopulationFlag = 1; enrollmentLastDayPopulationFlag = 1; genuineEarlyLeaver = 0	Included in both RPS01 and RPS02
pmrPopulationFlag = 1; enrollmentLastDayPopulationFlag = 0; genuineEarlyLeaver = 0	Included in RPS01 only
pmrPopulationFlag = 0; enrollmentLastDayPopulationFlag = 1; genuineEarlyLeaver = 0	Included in RPS02 only
pmrPopulationFlag = 0; enrollmentLastDayPopulationFlag = 0; genuineEarlyLeaver = 0	Not included in either summary population
genuineEarlyLeaver = 1	Excluded from both summary populations, regardless of the population flags

- If the flags do not explain the count, review the reporting-year enrollment, the reporting school's School Month 9 last day, and the PMR Month 9 membership information. Use Review PMR Membership Last Day (https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/review-pmr-membership-last-day) for guidance on the PMR membership result.

> **Note:** A student identified as a genuine early leaver is excluded from both summary populations. Verify the enrollment dates, exit information, and applicable completion records before determining whether the exclusion

is correct.

Interpreting Non-Promotion Measures

The summary reports provide 2 measures of non-promotion:

- **EOYNonPromotionCount**: Counts students with an end of year administrative outcome of Retained or Reclassified.
- **FinalNonPromotionCount**: Counts students with a final progression outcome of Retained or Reclassified after available progression evidence is considered.

A student's end of year outcome may differ from the final outcome when additional information, such as summer school, no show, current year enrollment, graduation, or XG status is considered.

A difference between these measures does not automatically indicate an error.

When the results differ unexpectedly, review **RPD01 - Full Detail** (https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/review-rp-full-detail-rpd01), **RPD02 - Retained/Reclassified** (https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/review-rp-retainedreclassified-detail-rpd02), and any applicable **RP Cleanup Validations** (https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/rp-cleanup-validations) to determine whether the progression information is accurate.

Note: Students with unresolved final progression outcomes are not counted as Retained or Reclassified unless their final outcome is identified as one of those values. Review unresolved outcomes separately using RPC01 - Outcome Review (https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/rpc01-outcome-review).

NEXT: Continue to Review RP Full Detail. (https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/review-rp-full-detail-rpd01)

RETURN: (NC) Grade Level Retention and Promotion (RP) (https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/grade-level-retention-promotion-rp)