

FATAL-20

10/02/2026 6:31 am EDT

Rule: Reporting Intervals Incorrectly Configured

Summary

This validation identifies school calendars where the **School Months** do not meet North Carolina reporting requirements.

The school year must contain 9 reporting intervals based on instructional days.

- **Months 1 and 2:** Exactly 20 instructional days each.
- **Months 3-9:** Between 16 and 26 instructional days each.

Refer to the [SASA Manual](https://www.dpi.nc.gov/districts-schools/district-operations/financial-and-business-services/student-accounting) (<https://www.dpi.nc.gov/districts-schools/district-operations/financial-and-business-services/student-accounting>) for more information on calendar requirements.

Severity

FATAL

What to Review

Review the **School Month** setup for the calendar reported in the validation.

- Select the applicable school and calendar.
- Open *Scheduling & Courses > Calendar Setup > School Month*.
- Confirm that **9 School Months** are configured.
- Review the **Days** count for each School Month.

School Month ☆



Save



Print

For detailed information on entering data in these fields, refer to the [Knowledge Base](#).

School Month Detail								
*Name	*Seq	*Start Date	*Days	*End Date	Exclude Start	Exclude End	Close Date	
X 1	1	08/24/2026	+ 20	= 09/21/2026				
X 2	2	09/22/2026	+ 20	= 10/21/2026				
X 3	3	10/22/2026	+ 18	= 11/17/2026				
X 4	4	11/18/2026	+ 20	= 12/18/2026				
X 5	5	01/05/2027	+ 18	= 01/29/2027				
X 6	6	02/01/2027	+ 17	= 02/26/2027				
X 7	7	03/01/2027	+ 20	= 03/31/2027				
X 8	8	04/01/2027	+ 16	= 04/29/2027				
X 9	9	04/30/2027	+ 16	= 05/21/2027				
Add School Month								

- Confirm that Months 1 and 2 contain exactly **20 instructional days** each.
- Confirm that Months 3-9 contain between **16 and 26 instructional days** each.
- Review the Start Date and End Date for each School Month to confirm that the reporting intervals follow the school's instructional calendar.



Note: School month reporting intervals are based on instructional days, not calendar days.

Recommended Action

Correct the School Month configuration when the reporting intervals do not meet requirements.

- Open *Scheduling & Courses > Calendar Setup > School Month*.
- Review each **School Month Sequence**.
- Adjust the applicable **Start Date** and **End Date** so that:
 - Months 1 and 2 each contain exactly **20 instructional days**.
 - Months 3-9 contain between **16 and 26 instructional days**.

School Month ☆

 Save  Print

For detailed information on entering data in these fields, refer to the [Knowledge Base](#).

School Month Detail							
*Name	*Seq	*Start Date	*Days	*End Date	Exclude Start	Exclude End	Close Date
X 1	1	08/24/2026	+ 20	= 09/21/2026			
X 2	2	09/22/2026	+ 20	= 10/21/2026			
X 3	3	10/22/2026	+ 18	= 11/17/2026			
X 4	4	11/18/2026	+ 20	= 12/18/2026			
X 5	5	01/05/2027	+ 18	= 01/29/2027			
X 6	6	02/01/2027	+ 17	= 02/26/2027			
X 7	7	03/01/2027	+ 20	= 03/31/2027			
X 8	8	04/01/2027	+ 16	= 04/29/2027			
X 9	9	04/30/2027	+ 16	= 05/21/2027			
Add School Month							

- Confirm that all **9 School Months** are configured.
- Verify that the School Months follow the school's instructional calendar.
- Select **Save**.

Refer to the [School Months \(North Carolina\) | Infinite Campus](https://kb.infinitecampus.com/help/school-months-north-carolina) (<https://kb.infinitecampus.com/help/school-months-north-carolina>) article for detailed system instructions for configuring School Months.



Important: Do not add or remove instructional days from the school calendar only to correct the School Month count. The **School Month** reporting intervals should be configured around the school's approved instructional calendar.

Verify the Correction

- Review all 9 School Month Sequences.
- Confirm that Months 1 and 2 each contain **20 instructional days**.
- Confirm that Months 3-9 each contain **16-26 instructional days**.
- Rerun the applicable PMR FATAL Validations.
- Confirm that the calendar no longer appears in FATAL-20.
- Continue reviewing any remaining FATAL validation results.