

(NC) IAE08 OSS Medical Action

09/03/2026 11:10 am EDT



All incident information should be entered in compliance with the [Discipline Data Collecting and Reporting Manual](https://www.dpi.nc.gov/data-reports/discipline-alp-and-dropout-data) (<https://www.dpi.nc.gov/data-reports/discipline-alp-and-dropout-data>). Refer to the manual for guidance on proper coding of incident behaviors and resolutions.

Purpose

This check identifies where “135 OSS Medical Reasons” was used by the behavior event associated is not “065-ND: No Immunization” or “077-ND: No Physical exam”.

No Immunization and Physical Exam should only be used to document if students were not permitted to attend school until the required proof of immunization or required medical form was obtained. The behavior code should be used along with the action code of “135 OSS Medical Reasons”. These incidents are not considered out-of-school suspensions and are excluded from reporting. This check flagged incidents with the action code of 135 but the behavior code was not 065 or 077.

See the [Discipline Data Manual](https://www.dpi.nc.gov/data-reports/discipline-alp-and-dropout-data) (<https://www.dpi.nc.gov/data-reports/discipline-alp-and-dropout-data>) for guidance.

Severity

Warning

What to Review

Review the medical behavior code and the 135 OSS Medical Reasons action together.

Report Content

Column Name	Description
endYear	School year selected for the report.
PSU/School Information	Displays PSU Code, School Code, School Name associated with the reported data.
Incident Information	Displays Incident Number, Date, Time, Title associated with the reported data.

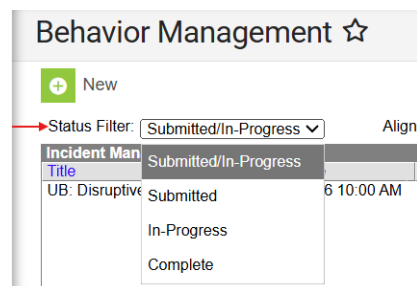
Column Name	Description
Participant Information	Displays UID, Name, Grade for the participant.
State Behavior Information	Displays state behavior Code and Description assigned to the incident behavior.
Reporting Information	Identifies the detail or summarized Level and the State Reporting Category associated with the reported data.
State Action Information	Displays state action Code and Description assigned to the incident behavior.
Medical_Behavior_flag	Y value indicates a No Immunization (065) or No Physical Exam (077) behavior is reported without an OSS Medical Reasons (135) action.

Recommended Action

Add, remove, or correct the behavior or action so that the medical behavior and medical action are paired correctly.

Navigation: Menu > Behavior Office > Behavior Management > Behavior Management

- Ensure the correct Context is selected.
- Select the status needed in the **Status Filter** dropdown to display incidents based on the report reviewing.



- Use the **Column Titles** to sort the incidents for easier searching. Use the **Date/Time** and **Title** columns to determine which incident to review.
- Select on the incident and confirm the **Incident ID** matches the **Incident_Number** in the report.

Incident Management Editor						
Title	Date/Time	Location	Context	Submitted By	Status	Locked
Cell Phone	02/09/2026 11:10 AM	Classroom	During Regular School Activities	BOLICK, LEIGH	CM	

- If the incident is locked use the **Unlock** button at the top of the detail screen to unlock the incident and edit the information as necessary. (Unlocking incidents is based on tool rights.)
 - This will move the incident from a Complete to In Progress status until the status is updated to Complete again.

Status Filter: Complete Alignment Filter: Discipline/Award

Incident Management Editor						
Title	Date/Time	Location	Context	Submitted By	Status	Locked
Cell Phone	02/09/2026 11:10 AM	Classroom	During Regular School Activity	BOLICK, LEIGH	CM	

- Locate the **Events and Participants** section and select the **OSS Resolution ('135')** for the participant.

Correction Option: Update Resolution

- If the resolution should not be 135: OSS Medical Reasons resolution is incorrect, select the appropriate **Resolution Type** from the dropdown and click **Save** to update the resolution type.

Edit Resolution for Arrianna Thomas

Resolution Details

*Resolution Type:

135: OSS Medical Reasons
102: Hearing held, change in placement (EC only)
101: Hearing held, no change in placement (EC only)
033: Homebound Instruction
002: ISS
115: ISS Partial Day
140: ISS Via Remote Learning
024: Lunch Detention
003: OSS

Resolution Start Time: M
Resolution End Date:
Category:
Resolution End Time:

- Confirm the **Resolution Assign Date, Resolution Start Date and Resolution End Dates** are correct.
- Confirm the **Duration in School Days** is correct.

*Resolution Assign Date: 02/21/2026
 Resolution Start Date: 02/22/2026
 Resolution Start Time: 09:15 AM
 Resolution End Date:
 Resolution End Time:
 Duration in School Days: 3.00

- Click **Save** after making changes to the incident. Change the status to **Complete** once all incident information is finalized and no later than the end of the school year.

Status Filter: Submitted/In-Progress ▼ Alignment Filter: Discipline/Award ▼

Incident Detail Information

This section stores information specific to the incident and will be shared on the behavior tab of each participant. Add Event/Participant and Add Resolution buttons will not be enabled until all required fields are filled.

Incident ID: 60694 Status: Complete ▼ Submitted Date: 02/11/2026 10:13 AM
 Submitted By: BOLICK, LEIGH ▼

*Alignment: Discipline ▼ Title: Cell phone
 *Date of Incident: 02/11/2026 *Time of Incident: 10:08 AM Damages: \$ 0.00
 Context: 01: During Regular School Activity Context Description:
 *Location: 1: Classroom Location Description: Outside of room 350

Details

Student 1 used his cellphone during class

- Modified by: Green, Marissa 08/09/2026 09:02

Events and Participants

This section will store event and participant information. Event Details will be shared across participants. Participant Details will only be displayed on that person's behavior tab.

[Review Participants](#)
 UB: Cell phone/personal device use (Event ID: 70475)
 John Eckel - Offender
 ISS (Resolution ID: 65426)

Review the participant's attendance (*Student Information > General > Attendance*) to ensure attendance and resolution information match.

Correction Option: Update Event

- If the resolution of 135: OSS Medical Reasons is correct, click on the **Event** and select the correct **Event Type** ('065', '077') from the dropdown.
- Click **Save** to update the event.

Event and Participant Details ✕

Event Details

*Event Type: 069: UB: Other ▼

121: ND: Continue Disciplinary Action from Previous SY

130: ND: Nearby neighborhood/Community threat

065: ND: No immunization

077: ND: No Physical Exam

- Modified by: Green, Marissa 08/10/2026 05:43

- Click **Save** after making changes to the incident. Change the status to **Complete** once all incident information is finalized and no later than the end of the school year.

Save

Delete

New

Status Filter: Submitted/In-Progress

Alignment Filter: Discipline/Award

Incident Detail Information

This section stores information specific to the incident and will be shared on the behavior tab of each participant. Add Event/Participant and Add Resolution buttons will not be enabled until all required fields are filled.

Incident ID: 60694

Status Complete

Submitted Date: 02/11/2026 10:13 AM

Submitted By: BOLICK, LEIGH

*Alignment Discipline

Title

Cell phone

*Date of Incident 02/11/2026

*Time of Incident 10:08 AM

Damages \$ 0.00

Context 01: During Regular School Activity

Context Description

*Location 1: Classroom

Location Description Outside of room 350

Details

Student 1 used his cellphone during class

- Modified by: Green, Marissa 08/09/2026 09:02

Events and Participants

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UB: Cell phone/personal device use (Event ID: 70475)

John Eckel - Offender

ISS (Resolution ID: 65426)

Review Participants

Add Event/Participant

Add Resolution

Add Behavior Response

Review the participant's attendance (*Student Information > General > Attendance*) to ensure attendance and resolution information match.