

(NC) IAD01 Reporting Detail

09/03/2026 11:04 am EDT



All incident information should be entered in compliance with the **Discipline Data Collecting and Reporting Manual** (<https://www.dpi.nc.gov/data-reports/discipline-alp-and-dropout-data>). Refer to the manual for guidance on proper coding of incident behaviors and resolutions.

Summary

Detail list by participant in an incident with summary counts for each action category.

Purpose

Participant incident action reporting detail. Multiple actions for a participant in the incident are collapsed across all behavior events to get the final count used for reporting.

Severity

Info

What to Review

Review the incident, participant, behavior, action, victim, weapon, duration, and school information needed to understand the reported result. Best for reviewing what will count for reporting.

Report Content

Action counts and durations reflect the consolidated participant-level values used for reporting.

Column Name	Description
endYear	School year selected for the report.
PSU/School Information	Displays PSU Code, School Code, School Name associated with the reported data.
Incident Information	Displays Incident Number, Date, Time, Status, Title associated with the reported data.
Participant Information	Displays Role, UID, Name, Grade, Sex, Race/Ethnicity, Unofficial EC Status, Primary Exceptionality associated with the reported data.

Column Name	Description
State Behavior Information	Displays state behavior Code and Description assigned to the incident behavior.
Reporting Information	Identifies the detail or summarized Level and the State Reporting Category associated with the reported data.
Local/State Action Information	Displays Local Action Code and Description, State Action Code and Description, and the Action Start and End Date/Time.
Duplicate_Entry_flag	Y value identifies an action that appears to be duplicated for the same incident/person/action combination.
Num_Dups	Displays the number of possible duplicate records identified.
Multiple_Action_flag	Y value indicates multiple occurrences of the same action were identified for the participant within the incident.
multipleCount	Displays the number of occurrences of the same action identified for the participant within the incident.
ALPS_ProgramFound	Y value indicates an Alternative Learning Program (ALPS) enrollment was found for the student.
RptLaw_count	Number of Report to Law Enforcement (012) actions.
Arrest_count	Number of School-Related Arrest (092) actions.
Zero_Tolerance_count	Number of Zero Tolerance Expulsion (110) actions.
ISS_PartDay_count	Number of In School Suspension (ISS) Partial Day (115) actions.
ISS_FullDay_count	Number of In School Suspension (ISS) (002, 140) actions.
ENALP_count	Number of Alternative Learning Program (ALP) (008, 009, 010, 036, 037, 038, 144) program actions.
OSS_PartDay_count	Number of Sent Home Early (091) actions.
OSS_FullDay_count	Number of Out of School Suspensions (OSS) (003, 035) actions.
OSS_RemYear_count	Number of Out of School Suspension (OSS) Remainder of Year (004) actions.
OSS_365_count	Number of Out of School Suspension (OSS) 365 days (005) actions.
EXP_K12_count	Number of Expulsion (006) actions.
EXP_PK_count	Number of Preschool Expulsion (141) actions.

Column Name	Description
STS	Number of Short Term Suspension (STS) actions.
LTS	Number of Long Term Suspensions (LTS) actions.
OSS_RemYear	Indicates whether the action is an Out of School Suspension (OSS) Remainder of Year (004) action.
OSS_365	Indicates whether the action is an Out of School Suspension (OSS) 365 days (005) action.
EXP	Indicates whether the action is an Expulsion (006, 141) action.
ISS_PartDay_Duration	School-day duration for In School Suspension (ISS) Partial Day (115) actions.
ISS_FullDay_Duration	School-day duration for In School Suspension (ISS) (002, 140) actions.
ISS_Total_Duration	School-day duration for any In School Suspension (ISS) (002, 115, 140) actions.
ENALP_Duration	School-day duration for Alternative Learning Program (ALP) (008, 009, 010, 036, 037, 038, 144) actions.
OSS_PartDay_Duration	School-day duration for Sent Home Early (091) actions.
OSS_FullDay_Duration	School-day duration for Out of School Suspension (OSS) (003, 004, 005, 035) actions.
OSS_Total_Duration	School-day duration for any Out of School Suspension (OSS) (003, 004, 005, 035, 091) actions.
DISC_Removal_Duration	Displays the reported duration of a qualifying disciplinary removal action.
ISS_Actual_Days	Displays the calculated In School Suspension (ISS) days used for reporting.
OSS_Actual_Days	Displays the calculated Out of School Suspension (OSS) days used for reporting.
ENALP_Actual_Days	Displays the calculated Alternative Learning Program (ALP) placement days used for reporting.
Removal_Actual_Days	Displays the calculated disciplinary removal days used for reporting.

Recommended Action

Use the detail rows to trace a summary total or edit-check result back to the source incident. Make any needed correction in Infinite Campus.

Navigation: Menu > Behavior Office > Behavior Management > Behavior Management

- Ensure the correct Context is selected.
- Select the status needed in the **Status Filter** dropdown to display incidents based on the report reviewing.

Behavior Management ☆

 New

Status Filter: Submitted/In-Progress ▾ Align

Incident Manager	Title	Status	Date/Time
UB: Disruptive	Submitted	Submitted	6 10:00 AM
	In-Progress		
	Complete		

- Use the **Column Titles** to sort the incidents for easier searching. Use the **Date/Time** and **Title** columns to select the corresponding incident to review. Confirm the **Incident ID** matches before changing information.

Incident Management Editor						
Title	Date/Time	Location	Context	Submitted By	Status	Locked
Cell Phone	02/09/2026 11:10 AM	Classroom	During Regular School Activity	BOLICK, LEIGH	CM	

- If the incident is locked use the **Unlock** button at the top of the detail screen to unlock the incident and edit the information as necessary. (Unlocking incidents is based on tool rights.) This will move the incident from the Complete status to In Progress until marked complete again.

 New  Unlock

Status Filter: Complete ▾ Alignment Filter: Discipline/Award ▾

Title	Date/Time	Location	Context	Submitted By	Status	Locked
Cell Phone	02/09/2026 11:10 AM	Classroom	During Regular School Activity	BOLICK, LEIGH	CM	

- Edit the **Incident Detail, Event and Participant**, or **Action** information as necessary.
- Click **Save** after making changes to the incident. Change the status to **Complete** once all incident information is finalized and no later than the end of the school year.

 Save  Delete  New

Status Filter: Submitted/In-Progress ▾ Alignment Filter: Discipline/Award ▾

Incident Detail Information

This section stores information specific to the incident and will be shared on the behavior tab of each participant. Add Event/Participant and Add Resolution buttons will not be enabled until all required fields are filled.

Incident ID: 60694 Status: Complete ▾ Submitted Date: 02/11/2026 10:13 AM Submitted By: BOLICK, LEIGH ▾

*Alignment: Discipline ▾ Title: Cell phone

*Date of Incident: 02/11/2026 *Time of Incident: 10:08 AM

Context: 01: During Regular School Activity ▾ Damages: \$ 0.00

*Location: 1: Classroom ▾ Context Description: Location Description: Outside of room 350

Details: Student 1 used his cellphone during class

- Modified by: Green, Marissa 08/09/2026 09:02

Events and Participants

This section will store event and participant information. Event Details will be shared across participants. Participant Details will only be displayed on that person's behavior tab.

UB: Cell phone/personal device use (Event ID: 70475)

John Eckel - Offender

ISS (Resolution ID: 65426)

Add Event/Participant Add Resolution Add Behavior Response

