

Summer School Setup

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Summer School calendars can be created in the NCSIS to support a fully functioning summer school that includes student enrollments, schedules, grades and attendance. Review the [Summer School](#)

(<https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/summer-school>) articles for step by step directions on creating calendars.

For students completing graduation requirements after the last instructional day of the current year or before the first instructional day of the next year, a summer school enrollment is required to document the completion of the student's graduation requirements. A Summer School Calendar is mandatory to ensure proper data tracking and state reporting. Review the [Create Summer Calendar High School](#) (<https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/create-summer-calendars-copy>) article for step by step directions on creating calendars.

All students that attended a summer school program, must have a [Summer Education Program](#) (<https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/summer-education-program>). If the PSU does not record summer school information in a summer school calendar, the program must still be assigned to students.

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