

Create Future School Year

04/21/2026 6:05 am EDT

The school year is required to create calendars for current year and future calendars. Must be completed prior to April 1st each year.

Only one future year should be created in the system.

Scheduling & Courses > Calendar Setup > School Year Setup

- Use the Infinite Campus article [School Year Setup | Infinite Campus](https://kb.infinitecampus.com/help/school-year-setup) (<https://kb.infinitecampus.com/help/school-year-setup>) for more information on the process.
- The Label should be **YY-YY** (Ex: 25-26)
- Start Date should be **07/01/20yy**.
- End Date should be **06/30/20yy**.



Do not set the future year as active until all EOY tasks are complete. Active year must be changed by July 1st each year.

School Year Setup ☆

 Save  Delete  New

School Year Editor			
Label	Start Year	End Year	Active
25-26	2025	2026	
24-25	2024	2025	X
23-24	2023	2024	
22-23	2022	2023	
21-22	2021	2022	
20-21	2020	2021	
19-20	2019	2020	

School Year Detail	
*Label	Active
<input type="text"/>	<input type="checkbox"/>
*Start Year	*End Year
<input type="text"/>	<input type="text"/>
Start Date	End Date
<input type="text"/>	<input type="text"/>
School Year <input type="text"/>	<input type="button" value="Load Preference From Previous Year"/> <input type="button" value="Reset Default Preference"/>
Instructional Minutes Preference	
<input checked="" type="checkbox"/> Exclude non-instructional periods	
<input checked="" type="checkbox"/> Exclude non-instructional minutes	
<input checked="" type="checkbox"/> Exclude time gaps between periods	
School Day Minutes Preference	
<input checked="" type="checkbox"/> Exclude non-instructional periods	
<input type="checkbox"/> Exclude non-instructional minutes	<input type="text"/> Max non-instructional minutes per period
<input type="checkbox"/> Exclude time gaps between periods	<input type="text"/> Max non-instructional minutes for period gaps



You've completed this section.

Choose where to go next.

[← Return to End of Year Overview](#)

[Continue to Create Calendar Option A →](#)

[Continue to Create Calendar Option B →](#)