

# Create Future Year

04/23/2026 3:40 pm EDT

## Create Future School Year

**The school year is required to create calendars for current year and future calendars. Must be completed prior to April 1st each year.**

Only one future year should be created in the system.

### *Scheduling & Courses > Calendar Setup > School Year Setup*

- Use the Infinite Campus article [School Year Setup | Infinite Campus](https://kb.infinitecampus.com/help/school-year-setup) (<https://kb.infinitecampus.com/help/school-year-setup>) for more information on the process.
- The Label should be **YY-YY** (Ex: 25-26)
- Start Date should be **07/01/20yy**.
- End Date should be **06/30/20yy**.



**Do not set the future year as active until all EOY tasks are complete. Active year must be changed by July 1st each year.**

# School Year Setup ☆

 Save  Delete  New

Label	Start Year	End Year	Active
25-26	2025	2026	
24-25	2024	2025	X
23-24	2023	2024	
22-23	2022	2023	
21-22	2021	2022	
20-21	2020	2021	
19-20	2019	2020	

**School Year Detail**

\*Label  Active

\*Start Year  \*End Year

Start Date  End Date

School Year  Load Preference From Previous Year  Reset Default Preference

**Instructional Minutes Preference**

- Exclude non-instructional periods
- Exclude non-instructional minutes
- Exclude time gaps between periods

**School Day Minutes Preference**

- Exclude non-instructional periods
- Exclude non-instructional minutes  Max non-instructional minutes per period
- Exclude time gaps between periods  Max non-instructional minutes for period gaps



**You've completed this section.**

Choose where to go next.

[← Return to End of Year Overview](#)

[Continue to Create Calendar Option A →](#)

[Continue to Create Calendar Option B →](#)