

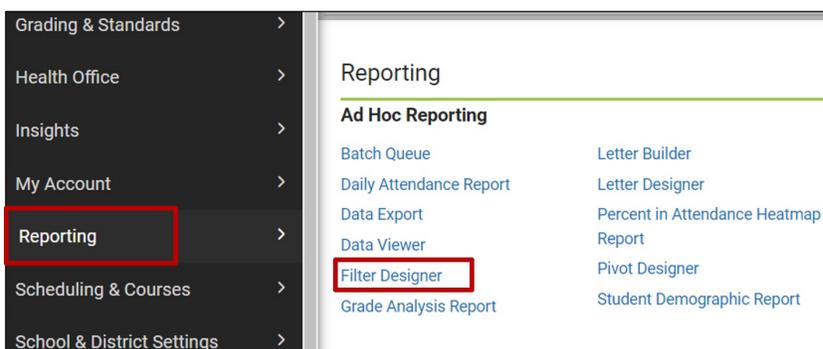
Title VI Affiliation Ad Hoc

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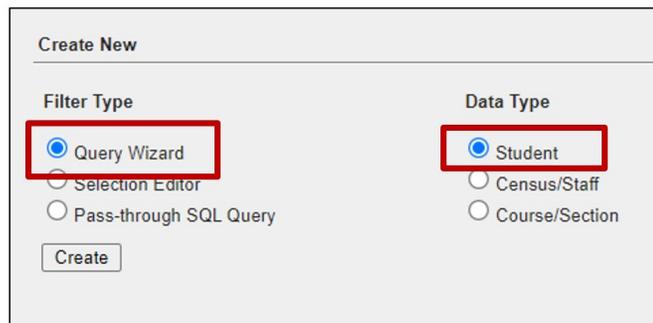
This article will assist users with creating an Ad Hoc Report using the Filter Designer to select students Title VI Affiliation information.

Navigation: Menu > Reporting > Ad Hoc Report > Filter Designer

- Open the **Filter Designer** in Infinite Campus.



- Under the *Create New* section, choose **Query Wizard** for the Filter Type and **Student** for the Data Type.
- Click **Create**



The screenshot shows the 'Create New' dialog box. The 'Filter Type' section has 'Query Wizard' selected with a radio button, highlighted by a red box. The 'Data Type' section has 'Student' selected with a radio button, also highlighted by a red box. A 'Create' button is visible at the bottom.

- Add "**Title VI Affiliation**" in the Query Name field.
- Provide a description of the query to help users identify the information included in the query.
- Choose the **fields** listed below. More fields can be added as needed for local PSU information.

Pathway	Field
Student > Demographics	StateID
Student > Demographics	legalFirstName
Student > Demographics	legalLastName
Student > Demographics	grade
Student > Demographics	raceEthnicity
Student > Demographics	hispanicEthnicity
Student > Demographics	raceEthnicityFed
Student > Demographics	activeToday
Student > School	number
Student > School	name
Student > Demographics	tribalEnrollment
Student > Learner > Title VI	tribalAffiliation
Student > Learner > Title VI	indianIDNumber
Student > Learner > Title VI	title6ID
Student > Learner > Title VI	title6startDate

*Query Name:

Short Description:

Long Description:

Select categories & fields

Filter By

All Fields

- State Programs
 - FERPA
 - Migrant
 - Title 1
 - Title VI
 - Title VI
 - title6ID
 - personID
 - districtID
 - indianIDNumber
 - form506CompletionDate
 - modifiedByID
 - modifiedDate
 - startDate
 - endDate
 - comments
 - title6GUID
 - createdDate
 - tribalAffiliation

Selected Fields

- student.stateID
- student.legalFirstName
- student.legalLastName
- student.grade
- student.raceEthnicity
- student.hispanicEthnicity
- student.raceEthnicityFed
- student.activeToday
- sch.number
- sch.name
- student.tribalEnrollment
- title6.indianIDNumber
- title6.title6ID
- title6.startDate
- title6.tribalAffiliation

Add other fields as needed.

- Click **Next** to navigate to **Filter Parameters**.
- Optional: Click the to remove all fields except **title6.StartDate**.
- Set the title6.startDate operator to **IS NOT NULL**.

Filter the data

	ID *Field		Operator	Value
<input type="button" value="X"/>	1	title6.startDate	IS NOT NULL	
<input type="button" value="Add"/>				

- Click **Save** or **Save and Test**
 - *Save and Test* will give a view of your output to confirm the output includes data as expected.
- Click **Next** to navigate to **Output Formatting**.
- Uncheck the following fields from the output
 - **student.activeToday**
 - **title6.title5ID**

Field	Output:
student.stateID	<input checked="" type="checkbox"/>
student.legalFirstName	<input checked="" type="checkbox"/>
student.legalLastName	<input checked="" type="checkbox"/>
student.grade	<input checked="" type="checkbox"/>
student.raceEthnicity	<input checked="" type="checkbox"/>
student.hispanicEthnicity	<input checked="" type="checkbox"/>
student.raceEthnicityFed	<input checked="" type="checkbox"/>
student.activeToday	<input type="checkbox"/>
sch.number	<input checked="" type="checkbox"/>
sch.name	<input checked="" type="checkbox"/>
student.tribalEnrollment	<input checked="" type="checkbox"/>
title6.indianIDNumber	<input checked="" type="checkbox"/>
title6.title6ID	<input type="checkbox"/>
title6.startDate	<input checked="" type="checkbox"/>
title6.tribalAffiliation	<input checked="" type="checkbox"/>

Check or uncheck fields as necessary.

- Enter a **Sequence** order for the columns to appear for the output.
- Add **Column Headers** as needed.

Field	OutputSeq	Sort	Direction	Column Header	Alignment	Formatting	Length
student.stateID	<input checked="" type="checkbox"/>	3		State ID			
student.legalFirstName	<input checked="" type="checkbox"/>	4		First Name			
student.legalLastName	<input checked="" type="checkbox"/>	5		Last Name			
student.grade	<input checked="" type="checkbox"/>	6		Grade			
student.raceEthnicity	<input checked="" type="checkbox"/>	7		Race			
student.hispanicEthnicity	<input checked="" type="checkbox"/>	8		Ethnicity			
student.raceEthnicityFed	<input checked="" type="checkbox"/>	9		Fed Ethnicity			
student.activeToday	<input type="checkbox"/>						
sch.number	<input checked="" type="checkbox"/>	2		School Number			
sch.name	<input checked="" type="checkbox"/>	1		School Name			
student.tribalEnrollment	<input checked="" type="checkbox"/>	11		Tribal Enrollment			
title6.indianIDNumber	<input checked="" type="checkbox"/>	10		Tribal ID Number			
title6.title6ID	<input type="checkbox"/>						
title6.startDate	<input checked="" type="checkbox"/>	13		Tribal Program Start D			
title6.tribalAffiliation	<input checked="" type="checkbox"/>	12		Tribal Affiliation			

Add Sequence and Column Headers as needed.

By default, Ad Hoc filters are saved to User Accounts. Once the Ad Hoc is created, save a copy to User Groups that may need access to the filter.

Save To: User Account

User Groups

- All Calendars
- Athletic Ad Hoc
- Athletic Director

Additional Filter Options

Copy the above ad hoc filter and adjust the filter options to review other information.

Example 1: Filter for Students with Tribal Enrollment field values but no Title VI program.

Adjust the filter to **student.tribalEnrollment IS NOT NULL** and **title6.startDate IS NULL**.

X	11	student.tribalEnrollment	▼	IS NOT NULL	▼
X	12	title6.tribalAffiliation	▼		▼
X	13	title6.indianIDNumber	▼		▼
X	14	title6.title6ID	▼		▼
X	15	title6.startDate	▼	IS NULL	▼

Example 2: Filter for Active Students with a Title VI program.

Adjust the filter to **student.activeToday = TRUE** and **title6.startDate IS NOT NULL**.

X	8	student.activeToday	▼	= TRUE	▼
X	9	sch.number	▼		▼
X	10	sch.name	▼		▼
X	11	student.tribalEnrollment	▼		▼
X	12	title6.tribalAffiliation	▼		▼
X	13	title6.indianIDNumber	▼		▼
X	14	title6.title6ID	▼		▼
X	15	title6.startDate	▼	IS NOT NULL	▼



 **Use the Tango below for step by step instructions on creating the Title VI ad hoc.**