End Staff District Assignments

02/06/2026 8:18 am EST

End Staff District Assignments

Staff that are not assigned to the school where the summer school was located should have the district assignment ended once the summer school is completed. Please see the District Assignments | Infinite Campus (https://kb.infinitecampus.com/help/district-assignments) article for more information.

Navigation: Census > Staff > District Assignments

Select a Staff Person: If a staff person is not selected, click Open Person Search tool to search by the staff person's name. Search for staff using advanced searches or Ad Hoc Filters as needed. Select the staff person's name to open the District Assignment tool. If a staff person was already selected, the District Assignment tool will open automatically.
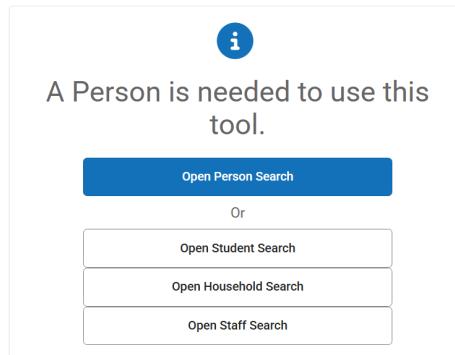
- Select the School District Assignment where the Summer School program was located.
- Enter a **End date** of the last day of the summer school employment.
- Click **Save** to end the district assignment.

Employment Assignment Information

*School
Monroe High School ▾

Department
▾

*Start Date
06/23/2025 📅

End Date
07/18/2025 📅

Title
Select a Value ▾

Type
▾

FTE of Assignment

Assignment Code
▾

Amplify Role
▾

K-3 TS Admin Role
▾

SchoolNet Role
▾

SchoolNet Additional Roles
Select Values

Teacher	Special Ed	Program	Behavior Admin	Health	Behavior Response Approver	Response to Intervention
☑	☐	☐	☐	☐	☐	☐

◀ **Summer School** (https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/summer-school)