

Students who fail to maintain continuous program enrollment

12/04/2025 12:08 pm EST

Use the steps below to end a CCAHS dropout program and add a new program for students that fail to maintain continuous enrollment in the Adult High School program.

Modify Current Dropout Program


If a dropout program was added to the student from the previous year with the dropout reason to CCAHS: Community College Adult High School Program, this program will need to be ended as the student no longer qualifies.

Navigation: [Student Information](#) > [State Programs](#) > [Dropout](#)


- Select the Dropout Program containing the dropout reason CCAHS: Community College Adult High School Program.
- Enter the day *before* the notification of non-enrollment in the Adult High School program as the program **End Date**.
- Leave all other fields as is.
- Click **Save** to save the program.

Program Information

Start Date: (Required)

10/30/2025 

End Date:

11/01/2026 

Verified Dropout:

☐

School: (Required)

8: Harrison High School ▼

Grade: (Required)

11: Eleventh ▼

Dropout Year: (Required)

24-25 ▼

Dropout Reason:

CCAHS: Community College Adul... ▼

Exemption Code:

▼

Comments:

Maximum 255 characters

Add New Dropout Program

A new program with an updated dropout reason must be added to record the student as a dropout for the year the student failed to

maintain continuous enrollment in the Adult High School program.

Navigation: Student Information > State Programs > Dropout

- Enter the date notified of the non-enrollment in the Adult High School program as the **Start Date**.
- Leave the End Date **blank**.
- Select the **School** where the W2T end status enrollment record is contained.
- Select the **Grade** where the W2T end status enrollment record is contained.
- Enter the **Dropout Year** of the school year where the student should be counted as a dropout (typically the current year).
- Select the appropriate **Dropout Reason** from the dropdown list.
- Leave the Exemption Code **blank**.
- Enter Comments (Optional).
- Click **Save** to save the program.

Program Information

Start Date: (Required) 11/02/2026	End Date: month/day/year	Verified Dropout: <input type="checkbox"/>
School: (Required) 8: Harrison High School	Grade: (Required) 11: Eleventh	Dropout Year: (Required) 25-26
Dropout Reason: WORK: Choice of work over school	Exemption Code:	
Comments: Maximum 255 characters		

 **Community College Adult High School Program (CCAHS)** (<https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/ccahs>)

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