Data Extract Utilities

06/29/2026 2:26 pm EDT

Articles will include extracts developed by NCDPI.

School Nutrition

DPI has provided an extract in each PSU NCSIS instance that will extract data from NCSIS for the School Nutrition Direct Certification Verification System.

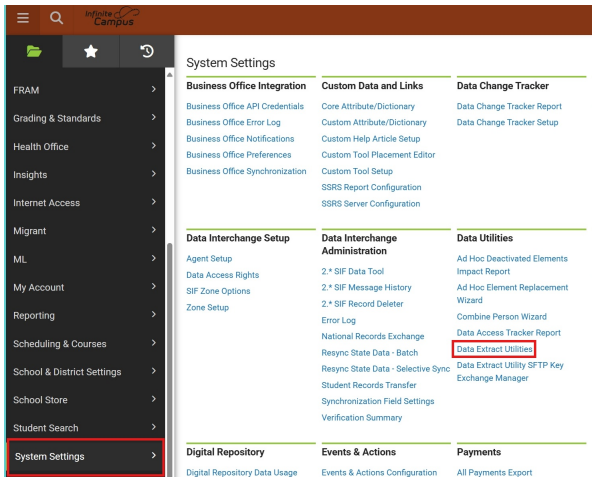
Tool Rights for Data Extract Utilities

Tool rights are at PSU discretion. Use the following article https://kb.infinitecampus.com/help/tool-rights-data-utilities to determine the appropriate tool rights a user may need.

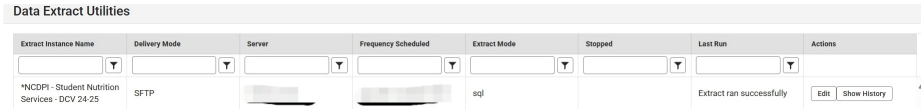
School Nutrition Manual Extract

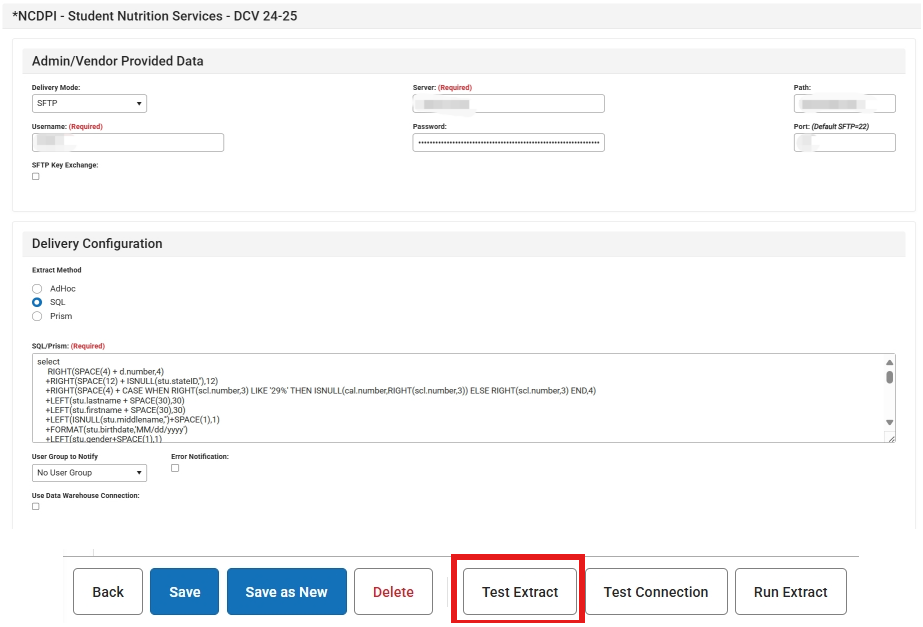
Use the steps below to extract data for the Direct Certification System.

Navigation: Menu > System Settings > Data Utilities > Data Extract Utilities



- Select **Edit** under actions for the ***NCDPI - Student Nutrition Services - DCV 24-25** from the list of extracts.
- At the bottom of the detail information, click **Test Extract.**





The data will be extracted in a txt format. The file will be labeled Student_Nutrition_Export. The data in the file can be adjusted and formatted for school nutrition needs.

Please contact your local School Nutrition Staff if you have any questions about the extracted information and ask them to get in touch with their vendor.

School Nutrition Scheduled Extract

Work with local technology staff to set up regularly scheduled data extracts.

More third party extract formats can be found on NCDPI's GitHub Vendor Integrations Repository.
(https://nam04.safelinks.protection.outlook.com/?url=https%3A%2F%2Flnks.gd%2Fl%2FeyJhbGciOiJIUzI1NiJ9.eyJidWxsZXRpbI9saW5rX2lkIjoxMTEsInVyaSI6ImJwMjpjbGljayIsInVybCI6Imh0dHBzOi8vZ2I0aHViLmNvbS9OQ1NJUy9JbmZpbml0ZUNhbXB1cy1WZW5kb3ItSW50ZWdyYbE_M7N98DqoedJg%2Fs%2F3137120880%2Fbr%2F246411863802-l&data=05%7C02%7Ckaren.jimeson%40dpi.nc.gov%7C4e466d5307a741d535eb08dcad879a14%7C849e9c61f0bb4d83ba5f4b5337664cf7%7C1%7C0%7C638576045140427096%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwI