

Report: Invalid GPA Weight on MS for HS Credit Courses on Transcripts

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Flags transcript records of MS for HS courses where the GPA Weight is not 0

Scenario 1: GPA weight on the transcript record is not zero for a MS for HS Credit Course

- 1. Search for the student
- 2. Navigate to Student Information > General > Transcripts
- 3. Locate the transcript record and click to open
- 4. Locate the **Scoring Information** section.
- 5. Change the GPA Weight to 0