

Report: Invalid GPA Weight on MS for HS Credit Courses

06/03/2026 10:25 am EDT

Flags MS for HS courses where the GPA Weight is not 0

Scenario 1: GPA weight on the course code setup is not zero for a MS for HS Credit Course

1. Navigate to *Grading & Standards > Grading & Standards Administration > Course Catalogs*
2. Select NC Course Catalog (not the + sign, but the name)
3. Ensure that **GPA Weight** is checked and click **Save** (must be locked to push changes from master to course)
4. Search for and select the Course Master
5. Navigate to *Grading & Standards > Course Masters > Course Master Information*
6. For the State Code field, select a different code, then reselect the correct state code. This will automatically update the GPA field to be correct - Please note that this will change the **Course Number** and **Name** to match the State Code, so you will need to change those back to the original
7. Click **Save**
8. Select **Push to Courses** (Courses must be linked to Course Master for data to push)
9. Choose the appropriate year and destination calendars (you may need to push to multiple calendars if it needs to be fixed in multiple)
10. Select the following **Push Options**: Check **Course Info**
11. Click **Push**

NCSIS Knowledgebase | Article: Report: Invalid GPA Weight on MS for HS Credit Courses | Last Updated: 06/03/2026 10:25 am EDT