

mCLASS - Class Extract

06/18/2025 6:40 am EDT

If you are missing a class, check these conditions in NCSIS:

1. Only the following classes will be included:

- a. 1050
- b. 1051
- c. 1052
- d. 1053
- e. 1054*
- f. 1055*

i. Navigation to check sections: *Search Course/Section for course number > Click the Course section to see Section Information*

2. The following Spanish classes will also be included:

- a. 11512Z0
- b. 11512Z1
- c. 11512Z2
- d. 11512Z3
- e. 11512Z4*
- f. 11512Z5*

i. Navigation to check sections: *Search Course/Section for course number > Click the Course > Use Related Tools and click Course Sections*

3. The class must have at least one student enrollment.

a. Navigation to check section enrollment: *Search Course/Section for course number > Click the Course > Use Related Tools and click Course Sections*

4. The class is active or meets during the time the extracts are pulled.

a. Navigation to check section schedule placement: *Search Course/Section for course number > Click the Course > Use Related Tools and click Course Sections*

5. The class must have a teacher with one of the following roles assigned:

- a. RTA Teacher

b. RTA Specialist

- i. Navigation to verify role: *Search Staff > Census > Staff > District Assignments > Employment Assignment Information*

**Applicable if the PSU has purchased mCLASS for 4th and/or 5th grade.*

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