



mCLASS - Students

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If students are missing, check the following conditions in NCSIS:

- 1. Students must be in one of the following grade levels:
 - a. Kindergarten
 - b. 1st
 - c. 2nd
 - d. 3rd
 - i. Navigation to verify: Search Student > Student Information > General > Enrollments
- 2. A student must be enrolled in one of the following course codes:
 - a. 1050/Kindergarten
 - b. 1051/First
 - c. 1052/Second
 - d. 1053/Third
 - e. 1054/Fourth*
 - f. 1055/Fifth*
 - i. Navigation to find course enrollment: Search Student > Student Information > General > Schedule
- 3. If a student is enrolled in a Spanish class, they must be in one of the following course codes:
 - a. 11512Z0
 - b. 11512Z1
 - c. 11512Z2
 - d. 11512Z3
 - e. 11512Z4
 - f. 11512Z5
 - i. Navigation to find course enrollment: Search Student > Student Information > General > Schedule
- 4. Student must be actively enrolled in the school.

a. Navigation to verify enrollment: Search Student > Student Information > General > Enrollment

*Applicable if the PSU has purchased mCLASS for 4th and/or 5th grade.

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