

RtA - Twice Retained Student Listing

05/18/2026 8:25 am EDT

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To produce a list of students retained in grades KG, 1, 2, or 3 and then retained again in grade 3 or promoted to 4th grade with a RRET Program Entry Status valid after November 1 of the current year:

- Select "**RTA - Twice Retained Student Listing**" in the **Data Validation Group** dropdown.
- Select **Local Dataset** under **Report Data Source**.
- Select either **Generate Now** or **Submit to Batch Queue** under **Report Processing**.
- Select **HTML** or **CSV** under **Format Type**.
- Click **Generate** to produce the report.

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