Read to Achieve Program (RtA)

06/06/2025 2:40 pm EDT

When a student is eligible for an Individual Reading Plan (IRP) after the BOY or MOY benchmark periods, enter the student into the program using the following steps.

Select a Student: If a student is not selected, click Open Student Search tool to search by the student's name. Search for student's using advanced searches or Ad Hoc Filters as needed. Select the student's name to open Read to Achieve Program tool. If a student was already selected, the Read to Achieve Program tool will open automatically.

- Click **New** to add a new program.

- Enter the **Start Date** in MM/DD/YYYY format or click the calendar icon to select the date.

- Select the **School Year** from the dropdown list.

- Select the **grade level** from the dropdown list.

- Select "**IRP: Individual Reading Plan**" under Program Entry Status.

- Select **one** or **more** intervention areas for which the student is receiving support under Intervention Area(s).

- Select **one** or **more** supports that the student is provided under Support (including RtA Summer Reading Camp*).

- Enter comments (optional).

- Click **Save** to add the program.

Program Information

Start Date: (Required)
07/07/2024

End Date:
month/day/year

School Year: (Required)
24-25

Grade: (Required)
03: Third

Program Entry Status: (Required)
IRP: Individual Reading Plan

Program Exit Status:

Exit Status Reason:

Intervention Area(s):
Select all that apply
FL: Fluency ⊗   VOC: Vocabulary ⊗

Support:
Select all that apply
RC: RtA Summer Reading Camp ⊗   CORE: Differentiated Core ⊗

Comments:
Maximum 255 characters

Modified By: Green, Marissa 05/31/2025

[Save] [Cancel] [Delete]

After saving the program, the program will appear in the student's Read to Achieve tool.

Program Description

The goal of Read to Achieve is to ensure that every student reads at or above grade level by the end of third grade and continue to progress in reading proficiency so that he or she can read, comprehend, integrate, and apply complex texts needed for secondary education and career success.

School Year

Start Date: 07/04/2024
End Date:

School Year: 24-25
Grade: Third
Program Entry Status: Individual Reading Plan

Program Exit Status:
Exit Status Reason:

Created By: Brunswick County Schools 100; 07/04/2024   [View]

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*If a student is identified as eligible for RtA Summer Reading Camp at the end of the school year, but does not already have an IRP, follow the steps in the program entry section above for IRP program entry.

RtA Program Exit - Individual Reading Plan (IRP)

When a student demonstrates at or above grade level performance on mCLASS, exit the student from the program using the following steps.

Navigation: Menu > Student Information > State Programs > Read to Achieve

Select a Student: If a student is not selected, click Open Student Search tool to search by the student's name. Search for student's using advanced searches or Ad Hoc Filters as needed. Select the student's name to open Read to Achieve Program tool. If a student was already selected, the Read to Achieve Program tool will open automatically.

- Click **View** on the Individual Reading Plan program to open the program information.

- Enter the **End Date** in MM/DD/YYYY format or click the calendar icon to select the date.

- Select "**EXIT: IRP Exit**" under the Program Exit Status.

- Select "**MET: Met Grade-Level Standards (IRP)** " under Exit Status Reason.

- Enter comments (optional).

- Click **Save** to end the program.

The program information will be listed in the Read To Achieve program tool. Click **View** to see more information regarding the program.

Reading Camp Attendance

Districts are required to document daily attendance for all students enrolled in Reading Camp on a digital spreadsheet. We have provided a link to a sample template for use if your district does not have anything in place. This sample template is a forced copy so it can be edited as needed to fit the needs of your district. It is essential that daily attendance is collected accurately for each student to be shared with Reading Camp Administrators at the end of Reading Camp.

At the end of Reading Camp, site administrators will enter each student's data into an the RtA program within the NCSIS including the total number of days attended for each student.

If a student is identified as eligible for RtA Summer Reading Camp at the end of the school year, but does not already have an IRP designation in the RtA Program, follow the program entry steps in the program entry section for IRPs above and record "RC: RtA Summer Reading Camp" as a support.

Use the instructions below to capture the reading camp attendance for site administrators below:

Navigation: Menu > Student Information > State Programs > Read to Achieve

Select a Student: If a student is not selected, click Open Student Search tool to search by the student's name. Search for student's using advanced searches or Ad Hoc Filters as needed. Select the student's name to open Read to Achieve Program tool. If a student was already selected, the Read to Achieve Program tool will open automatically.

- Click **View** on the Individual Read to Achieve Program record to open the program information.

- Scroll to the **State Defined Elements** section.

- Select **Y: Yes** under Attended Summer Reading Camp.

- For 3rd grade students, check **"Proficient at End of Reading Camp"** if the student met grade level standards during RtA Reading Camp.

- Enter the **Total Number of Days Present**.

- Click **Save**.

State Defined Elements

Alternative Assessment:

Attended Summer Reading Camp:

Y: Yes

GCE Assessment Used:

Maximum 150 characters

Proficient at End of Reading Camp:
☑

Retained Not Returning:
☐

Total Number of Days Present:

10

Save   Cancel   Delete

ℹ **Note:** If a 3rd grade student met grade level; standards during RtA Reading Camp, enter the Program Exit Status "GCE Promoted to 4th Grade" and select the Exit Status Reason corresponding to the assessment used (GCE2, GCE3, or GCE4 for charter, lab, and restart schools. Charter, lab and restart schools should also select the assessment used under "Alternate Assessment (Charters, Labs, Restarts)".

For Charter's: Check the box if a 3rd grade student who was retained did not return to the same charter the following school year.

Retained Not Returning:
☑

RtA Program Entry - Reading Retained (Grades 3 Only)

Third graders who were non-proficient in reading only and promoted to the 4th grade through the enrollment roll forward process automatically have an enrollment record that records the promotion. After this process, the school is responsible for creating a new RtA Program entry to record "RRET: Reading Retained (end of 3rd grade)." **In the student's 4th grade record, RtA Program data from grade 3 will not be carried forward to the next school year.**

ℹ **Note**: This does not include students who have a Good Cause Exemption. Additionally, students who demonstrated proficiency during the summer should not be labeled "RRET: Reading Retained (end of 3rd grade)" in the 4th grade. This label is not required if a student is to be retained for other reasons besides RtA. Follow the typical retention process.

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Select a Student: If a student is not selected, click Open Student Search tool to search by the student's name. Search for student's using advanced searches or Ad Hoc Filters as needed. Select the student's name to open Read to Achieve Program tool. If a student was already selected, the Read to Achieve Program tool will open automatically.

- Click **New** to add a new program.

- Enter the **Start Date** in MM/DD/YYYY format or click the calendar icon to select the date.
- Select the **School Year** from the dropdown list.
- Select **Grade 4** from the dropdown list.
- Select "**RRET: Reading Retained (end of 3rd grade)** " under Program Entry Status.
- Click **Save** to add the program.

Program Information

Start Date: (Required) ←

07/04/2024 📅

End Date:

month/day/year 📅

School Year: (Required)

24-25 ▼

Grade: (Required) ←

04: Fourth ▼

Program Entry Status: (Required) ←

RRET: Reading Retained (end of 3rd grade) ▼

Program Exit Status:

▼

Exit Status Reason:

▼

Intervention Area(s):
Select all that apply

Support:
Select all that apply

Comments:
Maximum 255 characters

[Save] [Cancel]

After saving the program, the program will appear in the student's Read to Achieve tool.

RtA Program Exit - Reading Retained (Grade 3 Only)

🔔 **Reminder:** Students who demonstrate proficiency on the third-grade standards during RtA Summer Reading Camp will be exited from the RtA Program in their 3rd grade records.

Navigation: Menu > Student Information > State Programs > Read to Achieve

Select a Student: If a student is not selected, click Open Student Search tool to search by the student's name. Search for student's using advanced searches or Ad Hoc Filters as needed. Select the student's name to open Read to Achieve Program tool. If a student was already selected, the Read to Achieve Program tool will open automatically.

- Click **View** on the Read to Achieve program to open the program information.

- Enter the **End Date** in MM/DD/YYYY format or click the calendar icon to select the date.

- Select "**GCE: Promoted to 4th grade**" under the Program Exit Status.

- Select **one** (1) Good Cause Exemption (GCE) category under Exit Status Reason.

- Charter, lab, and restart schools, select the assessment used under "Alternate Assessment (Charter, Lad, Restart)"

- Enter comments (optional).

- Click **Save** to end the program.

Program Information

Start Date: (Required)
07/04/2024

End Date:
07/24/2024

School Year: (Required)
24-25

Grade: (Required)
04: Fourth

Program Entry Status: (Required)
RRET: Reading Retained (end of 3rd grade)

Program Exit Status:
GCE: Promoted to 4th Grade

Exit Status Reason:
GCE1: RtA Test

Intervention Area(s):
Select all that apply

Support:
Select all that apply

Comments:
Maximum 255 characters

[Save] [Cancel] [Delete]

Read to Achieve ☆

Bailey, Olivia   **Student #:** 4004 **Grade:** 4 **DOB:** 06/19/2015
👥 Guardian 🚗 School Pickup

[Related Tools ⌄]

Program Description

The goal of Read to Achieve is to ensure that every student reads at or above grade level by the end of third grade and continue to progress in reading proficiency so that he or she can read, comprehend, integrate, and apply complex texts needed for secondary education and career success.

Filter by Start Date:
month/day/year

Filter by End Date:
month/day/year

Filter by School Year

[Apply]

Start Date: 07/04/2024
End Date: 07/24/2024

School Year: 24-25
Grade: Fourth
Program Entry Status: Reading Retained (end of 3rd grade)

Program Exit Status: Promoted to 4th Grade
Exit Status Reason: RtA Test

Created By: Infinite Campus 180; 05/31/2025   [View]

ALPS	
Crisis Event	
Digital Learning Dashboard	
Dropout	
Pregnant And Parenting	
Read to Achieve	

Students who are still non-proficient on third-grade standards at the end of RtA Summer Reading Campus will be placed in one of three situations:

1. Retained in 3rd grade.

2. Placed in a 3/4 transition class.

3. Placed in a 4th grade accelerated class.

Students Retained in 3rd Grade

- This process should be completed prior to the beginning of school.
- For students who have been retained in the 3 rd grade for reading proficiency only, a new record should be created in the RtA Program for the new school year (grade 3) following the steps above for "RtA Program Entry – Reading Retained (Grade 3 only)." The Reading Retained label should remain until the student demonstrates proficiency.
- For students who have been retained in the 3 rd grade for reasons other than or in addition to reading proficiency, no Reading Retained label is needed.

Navigation: Select Student > Student Information > General > Enrollments

- Click on the **current** year enrollment record.

- Update the **Start Date** to **7/1/XXXX**.
- Check the **No Show** checkbox.
  - *Note: The student's current schedule will be unloaded as part of this process.*
- Add an **End Date** of **7/1/XXXX**.
- Select a Local End Status of **RACD: Retention-Local-Stds-Acad**, **RADM: Retention-Admin decision**, **RATN: Retention-Local Stds-Atten**, or **RSTA: Retention-State Standards**.
- Add an End Comment of **Retained**.
- Click **Save** to update the enrollment record.

The retention enrollment record for the current year should now show as a No Show in the enrollments list.

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- Click on **New** to add a new enrollment. [New]

- Verify the **calendar** and **schedule** are correct.

- Select **03** from the grade dropdown.

- Enter the **Start Date**. (For summer processing, the date should be the first day of school.)

- Select **E1: Init enroll- this year** from the local start status dropdown.

- Enter **Retained** in the Start Comments box.

- Select the appropriate **Admission Status** from the dropdown.

- Enter the **CRDC School of Accountability**, **Resident District, Resident School, Serving District**, and **Serving School**.

- Click **Save** to complete the new enrollment record.

The retention enrollment record for the current year will be listed in the enrollments list.

After the enrollment has been updated, navigate to the student's schedule to restore or update the section enrollments.

Navigation: Student Information > General > Schedule > Walk-in Scheduler

- Select the triangle next to Load and choose **Restore**.

- The **Start Date** should match the first day of the student's enrollment, unless the student is starting on the first day of the course. In that case the start date should be left blank.

- Click **Restore** to add the student's previous schedule.

- The student's previous schedule will be updated. Review the schedule and make adjustments as needed.

Students Placed in 3/4 Transition Class or 4th Grade Accelerated Class

For students placed in either a 3/4 transition class or a 4th grade accelerated class proficiency can be demonstrated by:

- Passing the Read to Achieve Test (by November 1st).

- Achieving a 725 Lexile on mCLASS.

- Achieving a 725 Lexile on the STAR reading assessment (SBE approve alternative assessment).

- Achieving a 725 Lexile on an Alternate Assessment (Charters, Labs, and Restarts only).

- Completing a Reading Portfolio by the end of the 4th grade year.

- Passing the 4th grade EOG.

If a student becomes proficient by November 1, the student's RtA Program should be ended using the following steps:

Navigation: Menu > Student Information > State Programs > Read to Achieve

Select a Student: If a student is not selected, click Open Student Search tool to search by the student's name. Search for student's using advanced searches or Ad Hoc Filters as needed. Select the student's name to open Read to Achieve Program tool. If a student was already selected, the Read to Achieve Program tool will open automatically.

1. Click **View** on the Read to Achieve program to open the program information.

2. Enter the **End Date** in MM/DD/YYYY format or click the calendar icon to select the date. This should be the date that the student attained proficiency. In this situation, the date should be on or before November 1.

3. Select "**MYP: Mid-Year Promotion - RtA (by Nov 1)**" under the Program Exit Status.

4. Select **one** (1) Good Cause Exemption (GCE) category under Exit Status Reason.

5. For charter, lab, and restarts schools, if MYP4: Alternative Assessment is selected, choose the assessment that the student used to demonstrate proficiency from the drop down list under "Alternate Assessment (Charters, Labs, Restarts)" towards the bottom of the window.

6. Enter comments (optional).

7. Click **Save** to end the program.

If the student does not become proficient by November 1 and is promoted to the 5th grade at the end of the school year the RtA program should be ended following the steps below:

Navigation: Menu > Student Information > State Programs > Read to Achieve

Select a Student: If a student is not selected, click Open Student Search tool to search by the student's name. Search for student's using advanced searches or Ad Hoc Filters as needed. Select the student's name to open Read to Achieve Program tool. If a student was already selected, the Read to Achieve Program tool will open automatically.

1. Click **View** on the Read to Achieve program to open the program information.

2. Enter the **End Date** in MM/DD/YYYY format or click the calendar icon to select the date. In this situation, then End Date should be the last day of their 4th grade year.

3. Select "**EYP: End-of-Year Promotion to 5th Grade - RtA (after Nov 1)**" under the Program Exit Status.

4. Select "**EYP: End-of-Year**" item under Exit Status Reason indicating which assessment the student used to demonstrate proficiency.

5. For charter, lab, and restarts schools, if EYP4: Alternative Assessment is selected, choose the assessment that the student used to demonstrate proficiency from the drop down list under "Alternate Assessment (Charters, Labs, Restarts)" towards the bottom of the window.

6. Enter comments (optional).

7. Click **Save** to end the program.

Good Cause Exemption

Good cause exemptions shall be limited to the following:

1. Limited English Proficient students with less than two school years of instruction in an English as a Second Language program.

2. Students with disabilities, as defined in G.S. 115C-106.3(1), and whose individualized education program indicates (i) the use of the NCEXTEND1 alternate assessment, (ii) at least a two school year delay in educational performance, or (iii) receipt of intensive reading literacy interventions for at least two school years. *Note: A student must meet the requirements of this good cause exemption prior to taking the 3rd grade EOG. Becoming eligible for an IEP after taking the 3rd grade EOG does not meet the requirements for this good cause exemption.*

3. Students who demonstrate reading proficiency appropriate for third grade students on an alternative assessment approved by the State Board of Education.

4. Students who demonstrate, through a student reading portfolio, reading proficiency appropriate for third grade students. Student reading portfolio and review processes used by local school administrative units shall be approved by the State Board of Education.

5. Students who have (i) received reading intervention literacy interventions and (ii) previously been retained more than once in kindergarten, first, second, or third grades.

> ⚠️ **IMPORTANT**: Do not enter GCE information until just prior to administering the EOG. With the exception of the RtA Test, which is administered after the EOG, students must meet a GCE requirement prior to the EOG. Only one Good Cause Exemption may be selected from the Exit Status Reason dropdown list in Infinite Campus. When selecting a Good Cause Exemption for a student who is eligible for more than one, use the following rank order to determine which to select with the RtA Test being the highest ranked exemption.
>
> GCE1: RtA Test
>
> GCE2: State FDRA (725L) (mCLASS)
>
> GCE3: State Alternative Assessment (725L) or GCE4: Alternate Assessment (Charter, Lab, Restart)
>
> GCE5: RtA Reading Portfolio
>
> GCE6: Limited English Proficiency
>
> GCE7: IEP with NCEXTEND1 and 2-yr Delay or IEP with 2-yrs Interventions
>
> GCE8: Previously Retained More than Once (K-3) and Literacy Interventions

Good Cause Exemption Program Entry - 3rd Grade Student with an IRP

Navigation: Menu > Student Information > State Programs > Read to Achieve

Select a Student: If a student is not selected, click Open Student Search tool to search by the student's name. Search for student's using advanced searches or Ad Hoc Filters as needed. Select the student's name to open Read to Achieve Program tool. If a student was already selected, the Read to Achieve Program tool will open automatically.

A Person is needed to use this tool.

Open Person Search

Or

Open Student Search

Open Household Search

Open Staff Search

- Click **View** on the Read to Achieve program to open the program information.

- Enter the **End Date** in MM/DD/YYYY format or click the calendar icon to select the date.

- Select "**GCE: Promoted to 4th grade** " under the Program Exit Status.

- Select **one** (1) Good Cause Exemption (from GCE 1-8) based on the ranking order listed above it under Exit Status Reason.

- For charter, lab, and restarts schools, if GCE4: Alternative Assessment is selected, choose the assessment that the student used to demonstrate proficiency from the drop-down list under "Alternate Assessment (Charters, Labs, Restarts)" towards the bottom of the window.

- Enter comments (optional).

- Click **Save** to end the program.

Good Cause Exemption Program Entry - 3rd Grade Student without an IRP

Navigation: Menu > Student Information > State Programs > Read to Achieve

Select a Student: If a student is not selected, click Open Student Search tool to search by the student's name. Search for student's using advanced searches or Ad Hoc Filters as needed. Select the student's name to open Read to Achieve Program tool. If a student was already selected, the Read to Achieve Program tool will open automatically.

- Click **New** to add a new program.

- Enter the **Start Date** in MM/DD/YYYY format or click the calendar icon to select the date.

- Enter the **End Date** in MM/DD/YYYY format or click the calendar icon to select the date.

- Select the **current** School Year from the dropdown list.

- Select **Grade 3** from the dropdown list.

- Select "**GCE: Good Cause Exemption**" under the Program Entry Status.

- Select "**GCE: Promoted to 4th grade**" under the Program Exit Status.

- Select **one** (1) Good Cause Exemption (from GCE 1-8) based on the ranking order listed above under Exit Status Reason.

- For charter, lab, and restarts schools, if GCE4: Alternative Assessment is selected, choose the assessment that the student used to demonstrate proficiency from the drop-down list under "Alternate Assessment (Charters, Labs, Restarts)" towards the bottom of the window.

- Enter comments (optional).

- Click **Save** to end the program.

Program Information

Start Date *
07/08/2024

End Date
07/12/2024

School Year *
24-25

Grade *
03: Third

Program Entry Status *
GCE: Good Cause Exemption

Program Exit Status
GCE: Promoted to 4th Grade

Exit Status Reason
GCE4: RtA Test

For a list of fields and definitions, please see the Read to Achieve (North Carolina) | Infinite Campus article.

RtA - Twice Retained Student Listing

Navigation: Menu > Reporting > Data Validation Report

To produce a list of students retained in grades KG, 1, 2, or 3 and then retained again in grade 3 or promoted to 4th grade with a RRET Program Entry Status valid after November 1 of the current year:

- Select "**RTA - Twice Retained Student Listing**" in the **Data Validation Group** dropdown.
- Select **Local Dataset** under **Report Data Source.**
- Select either **Generate Now** or **Submit to Batch Queue** under **Report Processing**.
- Select **HTML** or **CSV** under **Format Type.**
- Click **Generate** to produce the report.