

CTE Programs

06/05/2025 7:53 am EDT

CTE Program Assignment

Students must have CTE programs assigned to determine program status. The CTE Program assignment and status update will be an automated process.

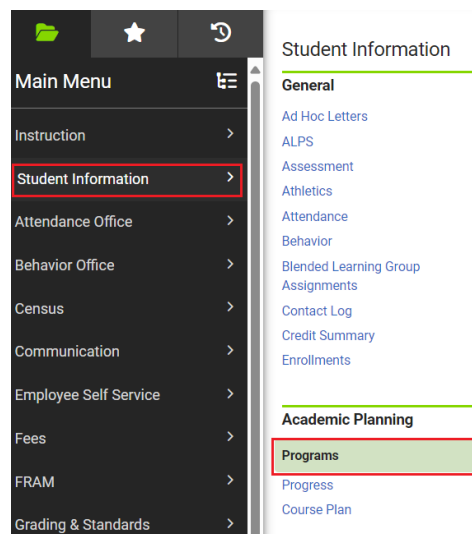
More information regarding CTE Programs can be found here - <https://go.ncdpi.gov/concentrator>



Only use the process below only if a request is made to include a CTE program concentrator on the transcript before the automated process begins.

Individual CTE Program Assignment

Navigation: Menu > Student Information > Academic Planning > Programs



Select a Student: If a student is not selected, click Open Student Search tool to search by the student's name. Search for students using advanced searches or Ad Hoc Filters as needed. Select the student's name to open the academic programs tool. If a student

was already selected, the academic programs tool will open automatically for that student when you follow the navigation above.

A Person is needed to use this tool.

Open Person Search

Or

Open Student Search

Open Household Search

Open Staff Search

- 1. Click **New Academic Program**.
- 2. Select the appropriate **CTE Academic Program Type** from the **Program** dropdown.
- 3. Enter a **Start Date**. This date should be the first day of the instructional year.
- 4. Enter an **End Date**. This date should be the last day of the instructional year.
- 5. Select the Student Status of **2:Concentrator**.
- 6. Click **Save**.
- 7. Repeat steps 1-6 for any CTE Program a student has a concentration in.

Save

New Graduation Program

New Academic Program

Documents

Academic Plan Editor

Program

Start Date

End Date

Program Type

Flag

Academic Program Detail

*Program

CTE-C: CCP Finance-WCFN/FINA (CTE)

CTE Concentrator Override

No

*Start Date

8/28/2024

End Date

6/12/2025

Student Status

2: Concentrator




Non-Traditional Participation

☐

Teaching Method

Select Values

Once programs are saved, they will be listed in the Academic Plan Editor.

	New Graduation Program		New Academic Program		Documents
Academic Plan Editor					
Program	Start Date	End Date	Program Type	Flag	
CTE-C: CCP Finance-WCFN/FINA	08/28/2024	06/12/2025	CTE		

Once the Concentrator Status has been added, it will be listed in the CTE Programs area of the NC Official Transcript.

CTE Programs	
Academic Program	Student Status
CTE-C: CCP Finance-WCFN/FINA	Concentrator