

End Summer School Student Enrollment

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End Summer School Student Enrollments

Navigation: Student Information > General Student Administration > Enrollment End Batch Wizard

- Run the **Enrollment End Batch Wizard** (<https://kb.infinitecampus.com/help/enrollment-end-batch>) process to end enrollments for all students. Students with existing end dates and end statuses will not be changed when running this process.
- The End Date should be the **last instructional day** of the summer school calendar.
- Select **W1: Transfer Withdrawal** as the local end status.



If a student's status changes from Retention to Promotion or Graduation, update the next year enrollment as needed.

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