

# Add Summer Section Staff History

10/03/2025 12:24 pm EDT

## Add Section Staff

**Navigation:** *Scheduling & Courses > Courses > Section Staff History*

- Click **New Primary Teacher**.
- In Staff History Detail select the **teacher** from the dropdown menu.
- Click **Save**.
- Add any **New Teacher** or **Section Staff** as needed.
- Always **Save** any changes.

Section Staff History ☆
99329Z0SS-1 SS Homeroom Teacher: Summer School Teacher 1

Save New Primary Teacher New Teacher New Section Staff

Name	Assignment Start	Assignment End	Access Start	Access End	District Assignment	Role
There is no active primary teacher for this section.						

Assignment Start and End date fields should remain blank unless staff members start working in the section after the first day of the first scheduled term, or stop working in the section before the last day of the last scheduled term.

Access to this section is controlled by Access Start and End dates. To end a user's access to this section, enter an Access End Date.

**Staff History Detail**  
Primary Teacher

Name  
Dunn, Sharika

District Assignment

Role

**Assignment**

Start Date End Date

Percent Minutes

**Access to Section Dates**

☒ Unrestricted
☐ Date Range

Start Date End Date

Comments

**Teacher Display Name on Section**  
Making a change to the Teacher Display Name here will update the value on the Section tab.

☐ Continue using the current Teacher Display Name from the Section tab: Summer School Teacher 1
☒ Use a new Teacher Display Name on the Section tab: Dunn, Sharika

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