

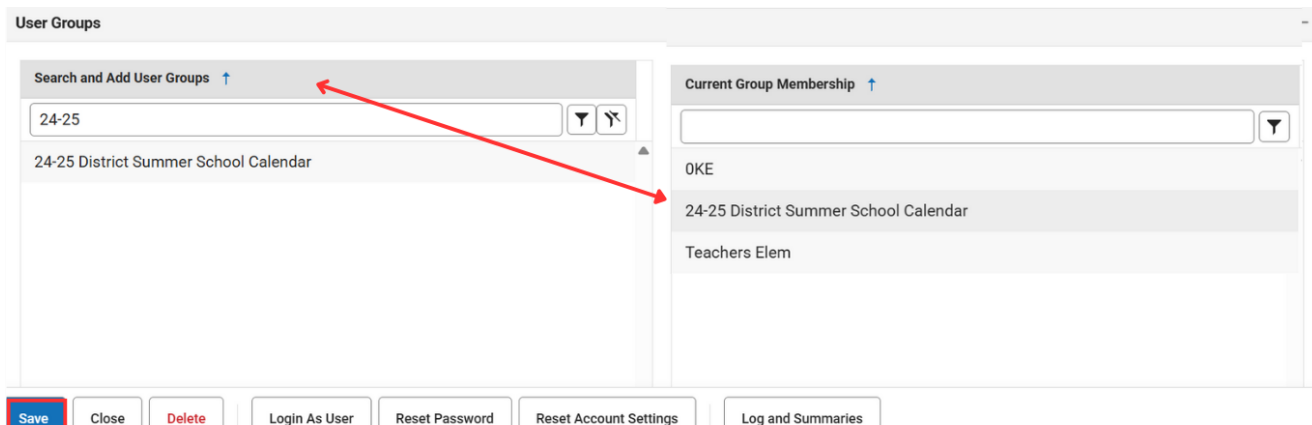
Assign Calendar Rights to Summer Staff

02/04/2026 5:41 pm EST

Assign Calendar Rights to Staff

Navigation: [User Management](#) > [User Account Administration](#) > [User Account](#)

- Search and Select the staff **users' account**.
- Locate the **User Groups** section and search for the **Summer School Calendar Rights** group.
- Click the calendar rights group to move the group into current group membership.
- Click **Save**.



User Groups

Search and Add User Groups ↑

24-25

24-25 District Summer School Calendar

Current Group Membership ↑

OKE

24-25 District Summer School Calendar

Teachers Elem

Save Close Delete Login As User Reset Password Reset Account Settings Log and Summaries



You've completed this section.

Choose where to go next.

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[Continue to Summer School Courses →](#)