

Verify Information




12/02/2025 7:32 am EST

Verify Schedule Structure Setup

Navigation: *Scheduling & Courses > Calendar Setup > Schedule Structure Setup*

- Verify that the Schedule Structure of **Main** is listed.

Schedule Structure Setup ☆

 New
  Save
  Delete

Schedule Structures Editor	
Name	
Main	

Schedule Structure Detail	
Structure ID	814
*Name	Main
Sequence	
External LMS Exclude	<input type="checkbox"/>

Verify Grade Level Setup

Navigation: *Scheduling & Courses > Calendar Setup > Grade Level Setup*

- Verify that the grade level setup is correct.
- Please note that if the summer school will be accepting students in a different grade that is typically enrolled at that school, ensure that the Exclude from Enrollment checkbox for that grade level is unchecked.

Grade Level Setup ☆

New

Save

Delete

Grade Level Editor	
Name	Seq
IT	1
PR	2
PK	3
KG	5
1	6
2	7
3	8
4	9
5	10
6	11
7	12
8	13
9	14
10	15
11	16
12	17
13	18
UG	19

Grade Level Detail

Name (locked)

3

*Sequence Number

8

*State Grade Level Code

03: Third

Standard Day

Maximum Membership Days

Whole Day Absence (minutes)

Half Day Absence (minutes)

Maximum Approved School Choice Applications

0

Grade Code

Exclude from cumulative GPA/Rank calculations

☒

Exclude from state reporting

☐

Exclude from Enrollment

☐

Exempt from Assignment

☐

Standard Code (SIF code)

Exclude from SIF reporting

☐

Exclude from Grade/Age Validation

☐

External LMS Exclude

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Exclude from Online Registration Calculations

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