

Update Active Year

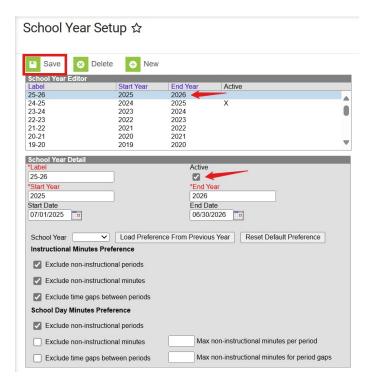
04/07/2025 7:36 am EDT



All Before the Last Day of School (https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/before-last-day-current-year) and After the Last Day of Current Year (https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/after-last-day-of-current-year) tasks for the End of Year should be completed before the future year is made active.

Scheduling & Courses > Calendar Setup > School Year Setup

- 1. Select the **future** year.
- 2. Check the Active Checkbox.
- 3. Click Save to make the future year active.



Note: When the active year is updated, the scheduling trial that is active will lock automatically.

DPI will switch the active year to the new future in the State Edition of NCSIS on June

30th.

NCSIS Knowledgebase | Article: Update Active Year | Last Updated: 04/07/2025 7:36 am EDT