

Update Active Year

04/07/2025 7:36 am EDT



All Before the Last Day of School and After the Last Day of Current Year tasks for the End of Year should be completed before the future year is made active.

Scheduling & Courses > Calendar Setup > School Year Setup

1. Select the **future** year.
2. Check the **Active** Checkbox.
3. Click **Save** to make the future year active.

School Year Setup ☆

Label	Start Year	End Year	Active
25-26	2025	2026	
24-25	2024	2025	X
23-24	2023	2024	
22-23	2022	2023	
21-22	2021	2022	
20-21	2020	2021	
19-20	2019	2020	

School Year Detail

*Label: 25-26
 *Start Year: 2025
 Start Date: 07/01/2025
 School Year:

Active:
 *End Year: 2026
 End Date: 06/30/2026

Instructional Minutes Preference

Exclude non-instructional periods
 Exclude non-instructional minutes
 Exclude time gaps between periods

School Day Minutes Preference

Exclude non-instructional periods
 Exclude non-instructional minutes Max non-instructional minutes per period
 Exclude time gaps between periods Max non-instructional minutes for period gaps

Note: When the active year is updated, the scheduling trial that is active will lock automatically.

DPI will switch the active year to the new future in the State Edition of NCSIS on June 30th.

