

Final Reporting

04/22/2026 9:07 am EDT

State Reports

Review and complete all state reports prior to changing the active year. Reports may have different due dates, confirm information for each report. Review the [State Reporting Due Dates](https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/state-reporting-due-dates) (https://ncdepartmentofpublicinstruction.knowledgeowl.com/home/state-reporting-due-dates) article for a full list of reports and due dates.

Recommended Local PSU Final Reports

Follow your PSUs guidelines for PSU specific end of year reports. Provided below are some reports available in NCSIS that may be used.

- Final Report Cards/Grades
 - [Report Card | Infinite Campus](https://kb.infinitecampus.com/help/report-card) (https://kb.infinitecampus.com/help/report-card)
 - [Grades Report \(Grading and Standards\) | Infinite Campus](https://kb.infinitecampus.com/help/grades-report-grading-and-standards) (https://kb.infinitecampus.com/help/grades-report-grading-and-standards)
 - Athletic Eligibility Reports
 - Scholar Athlete Reports
- Final Class Rank
 - [Class Rank Report | Infinite Campus](https://kb.infinitecampus.com/help/class-rank-report) (https://kb.infinitecampus.com/help/class-rank-report)
 - The Grade Calculation Snapshot will store GPA/Class Rank information in a table as of June 30th. Use the [GPA Calculations in Campus | Infinite Campus](https://kb.infinitecampus.com/help/gpa-calculations-in-campus#grade-calculation-snapshot--district-edition) (https://kb.infinitecampus.com/help/gpa-calculations-in-campus#grade-calculation-snapshot--district-edition) article to create an ad hoc with this information (optional).
- Final Transcripts
 - [Transcript Batch Report | Infinite Campus](https://kb.infinitecampus.com/help/transcript-batch-report) (https://kb.infinitecampus.com/help/transcript-batch-report)
- Attendance
 - [Period Detail Batch | Infinite Campus](https://kb.infinitecampus.com/help/period-detail-batch) (https://kb.infinitecampus.com/help/period-detail-batch)
- Enrollment
 - [Enrollment Summary Details Report | Infinite Campus](https://kb.infinitecampus.com/help/enrollment-summary-details-report) (https://kb.infinitecampus.com/help/enrollment-summary-details-report)

Other local reports options may be available on the [Google Ad Hoc Community](https://drive.google.com/drive/folders/1h2wHeWtpBmQqiTYWAA-qohWkgagCAYdl?usp=sharing) (https://drive.google.com/drive/folders/1h2wHeWtpBmQqiTYWAA-qohWkgagCAYdl?usp=sharing). Please note that reports in the community are provided by PSUs for PSUs and are not vetted by NCDPI.

These reports may need to be adjusted to meet local PSU setup.

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