

# Create Future School Year

04/07/2025 7:28 am EDT

The school year is required to create calendars for current year and future calendars.



If Part 1 of [Scheduling Workflow](#) was completed, use the following as a double check!

## *Scheduling & Courses > Calendar Setup > School Year Setup*

- Use the Infinite Campus article [School Year Setup | Infinite Campus](#) for more information on the process.
- The Label should be **YY-YY** (Ex: 25-26)
- Start Date should be **07/01/20yy**.
- End Date should be **06/30/20yy**.



**Do not set the future year as active until all EOY tasks are complete.**

## School Year Setup ☆

 Save  Delete  New

School Year Editor			
Label	Start Year	End Year	Active
25-26	2025	2026	
24-25	2024	2025	X
23-24	2023	2024	
22-23	2022	2023	
21-22	2021	2022	
20-21	2020	2021	
19-20	2019	2020	

School Year Detail	
*Label	Active
<input type="text"/>	<input type="checkbox"/>
*Start Year	*End Year
<input type="text"/>	<input type="text"/>
Start Date	End Date
<input type="text"/>	<input type="text"/>
School Year <input type="text"/>	<input type="button" value="Load Preference From Previous Year"/> <input type="button" value="Reset Default Preference"/>
<b>Instructional Minutes Preference</b>	
<input checked="" type="checkbox"/> Exclude non-instructional periods	
<input checked="" type="checkbox"/> Exclude non-instructional minutes	
<input checked="" type="checkbox"/> Exclude time gaps between periods	
<b>School Day Minutes Preference</b>	
<input checked="" type="checkbox"/> Exclude non-instructional periods	
<input type="checkbox"/> Exclude non-instructional minutes	<input type="text"/> Max non-instructional minutes per period
<input type="checkbox"/> Exclude time gaps between periods	<input type="text"/> Max non-instructional minutes for period gaps