

# **AIG Headcount Report**

02/27/2025 2:09 pm EST

#### **AIG Headcount Reporting and Submission Procedures**

The AIG Headcount within Infinite Campus is a collection of data validation reports that show detail and summary information about students that are currently assigned a program in the Gifted Tool.



#### 2024-2025 Submission Instructions

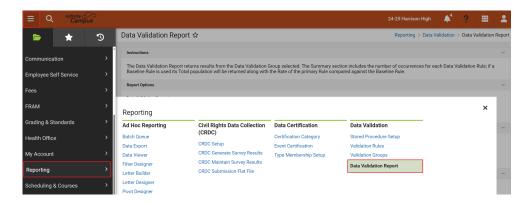
LEAs will be required to run and review the report to prepare for the NCDPI data pull, which will happen at the close of business on **Monday, March 10, 2025**.

The data will be extracted directly from Infinite Campus. No approval is necessary for this year.

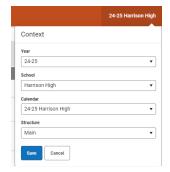
AIG Headcount data will only be collected from LEAs and those charter schools with an official local AIG plan on file with NCDPI/SBE.

# **Running the Report**

Navigation: Menu > Reporting > Data Validation > Data Validation Report



1. Make sure the **School Year** and **School** is selected at the top right (current year). **The report must be reviewed by School** and **District**.



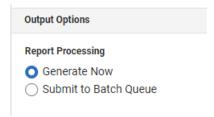
2. Select AIG Headcount - 1 - Student Detail - Unofficial (FALL) from the Data Validation Group drop down menu.



3. Select Local Dataset for the Report Data Source.



4. Select either **Generate Now** to provide an immediate report or **Submit to Batch Queue** to store a copy of the report.



5. Select either CSV or HTML - depending on how you prefer to review the data.



- 6. Click **Generate** to run the report.
  - a. If Generate Now is selected a new window will open with the report for HTML formats or follow your browser settings if CSV was chosen.
  - b. If Submit to Batch Queue is selected, click Refresh until the report shows a status of Completed. Click the report title in the queue list to open in the completed report format selected in step 5.

### **Report Information**

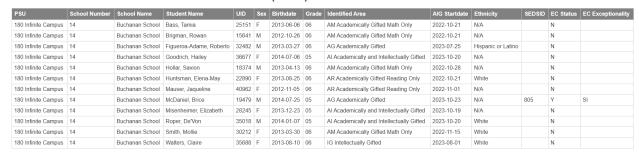
• Once run, the AIG Headcount - Student Detail report will yield one table of data: the student level detail information for those students that were identified as gifted on November 15, 2024, and had an active enrollment in the school.

## **Summary**

Rule	Severity	Occurrences
AIG Headcount 1- Student Detail (FALL)	Info	93

• The **Detail Report** will contain student level detail, including the program information and identified area.

#### AIG Headcount - 1 - Student Detail - Unofficial (FALL) Back To Summary



## **Report Review**

- Verify that that all students who the district or charter school has identified as gifted are listed on the student level detail report.
- Verify each student's gifted placement information for accuracy.
- In addition to the student level detail report, there will be nine summary tables which will be available for review in the future. These tables will include a variety of other aggregate student counts or percentage charts with sex, race/ethnicity, dual exceptionality status, and other demographic information.