AIG Headcount Report

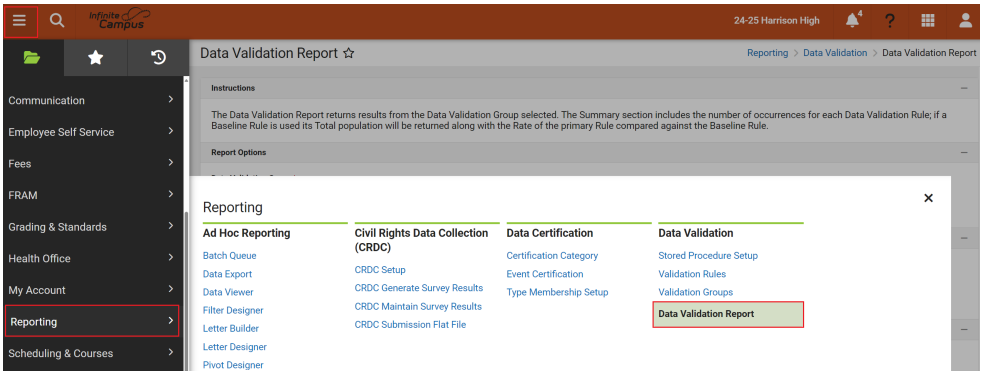
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AIG Headcount Reporting and Submission Procedures

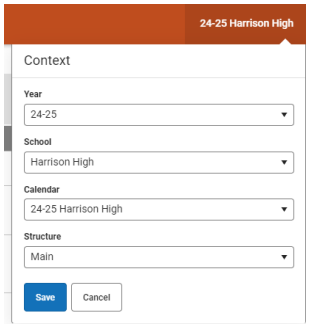
The AIG Headcount within Infinite Campus is a collection of data validation reports that show detail and summary information about students that are currently assigned a program in the Gifted Tool.

Running the Report

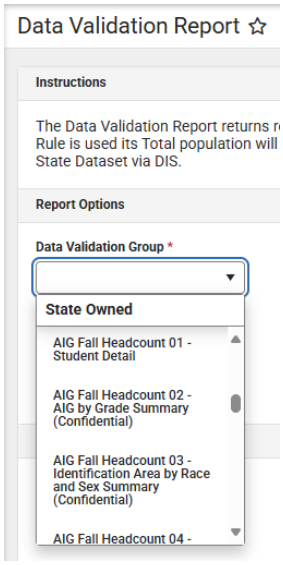
Navigation: Menu > Reporting > Data Validation > Data Validation Report



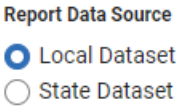
1. Make sure the **School Year** and **School** is selected at the top right (current year). **The report must be reviewed by School and District.**



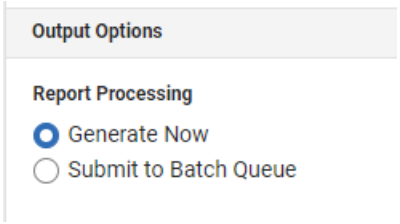
2. Select **AIG Fall (or Spring) Headcount - 01 - Student Detail** from the Data Validation Group drop down menu.



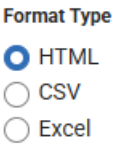
3. Select **Local Dataset** for the Report Data Source.



4. Select either **Generate Now** to provide an immediate report or **Submit to Batch Queue** to store a copy of the report.



5. Select either **HTML, CSV or Excel** – depending on how you prefer to review the data.



6. Click **Generate** to run the report.
    a. If Generate Now is selected a new window will open with the report for HTML formats or follow your browser settings if CSV or Excel was chosen.
    b. If Submit to Batch Queue is selected, click Refresh until the report shows a status of Completed. Click the report title in the queue list to open in the completed report format selected in step 5.

Report Information

- Once run, the AIG Headcount - Student Detail report will yield one table of data: the student level detail information for those students that were identified as gifted on November 15 or earlier (for Fall) or April 15 or earlier (for Spring) of the current school year and had an active enrollment in the school on that day.

Summary

Rule	Severity	Occurrences
AIG Headcount 1- Student Detail (FALL)	Info	93

- The **Detail Report** will contain student level detail, including the program information and identified area.

AIG Headcount - 1 - Student Detail - Unofficial (FALL) Back To Summary

PSU	School Number	School Name	Student Name	UID	Sex	Birthdate	Grade	Identified Area	AIG Startdate	Ethnicity	SEDSID	EC Status	EC Exceptionality
180 Infinite Campus	14	Buchanan School	Bass, Tamia	25151	F	2013-06-06	06	AM Academically Gifted Math Only	2022-10-21	N/A		N	
180 Infinite Campus	14	Buchanan School	Brigman, Rowan	15641	M	2012-10-26	06	AM Academically Gifted Math Only	2022-10-21	N/A		N	
180 Infinite Campus	14	Buchanan School	Figueroa-Adame, Roberto	32482	M	2013-03-27	06	AG Academically Gifted	2023-07-25	Hispanic or Latino		N	
180 Infinite Campus	14	Buchanan School	Goodrich, Hailey	36677	F	2014-07-06	05	AI Academically and Intellectually Gifted	2023-10-20	N/A		N	
180 Infinite Campus	14	Buchanan School	Hollar, Savion	18374	M	2013-04-13	06	AM Academically Gifted Math Only	2022-10-28	N/A		N	
180 Infinite Campus	14	Buchanan School	Huntsman, Elena-May	22890	F	2013-08-25	06	AR Academically Gifted Reading Only	2022-10-21	White		N	
180 Infinite Campus	14	Buchanan School	Mauser, Jaqueline	40962	F	2012-11-05	06	AR Academically Gifted Reading Only	2022-11-01	N/A		N	
180 Infinite Campus	14	Buchanan School	McDaniel, Brice	19479	M	2014-07-25	05	AG Academically Gifted	2023-10-23	N/A	805	Y	SI
180 Infinite Campus	14	Buchanan School	Misenheimer, Elizabeth	28245	F	2013-12-23	05	AI Academically and Intellectually Gifted	2023-10-19	N/A		N	
180 Infinite Campus	14	Buchanan School	Roper, De'Von	35018	M	2014-01-07	05	AI Academically and Intellectually Gifted	2023-10-20	White		N	
180 Infinite Campus	14	Buchanan School	Smith, Mollie	30212	F	2013-03-30	06	AM Academically Gifted Math Only	2022-11-15	White		N	
180 Infinite Campus	14	Buchanan School	Walters, Claire	35688	F	2013-08-10	06	IG Intellectually Gifted	2023-08-01	White		N	

Report Review

- Verify that that all students who the district or charter school has identified as gifted are listed on the student level detail report.
- Verify each student's gifted placement information for accuracy.
- In addition to the student level detail report, there are nine summary tables which are also available. These tables include a variety of other aggregate student counts or percentage charts with sex, race/ethnicity, dual exceptionality status, and other demographic information.

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