

# Adding an XG Flag

09/26/2024 9:25 am EDT

The 'XG' (extra grade level) is used for Grade 12 students who are less than 22 years of age and enrolled past the student's twelfth grade year. Users will need to select a grade of '12' for the student and add the 'XG' flag to their student record. ECATS will correctly map data for students that show grade level 12 with an 'XG' flag.

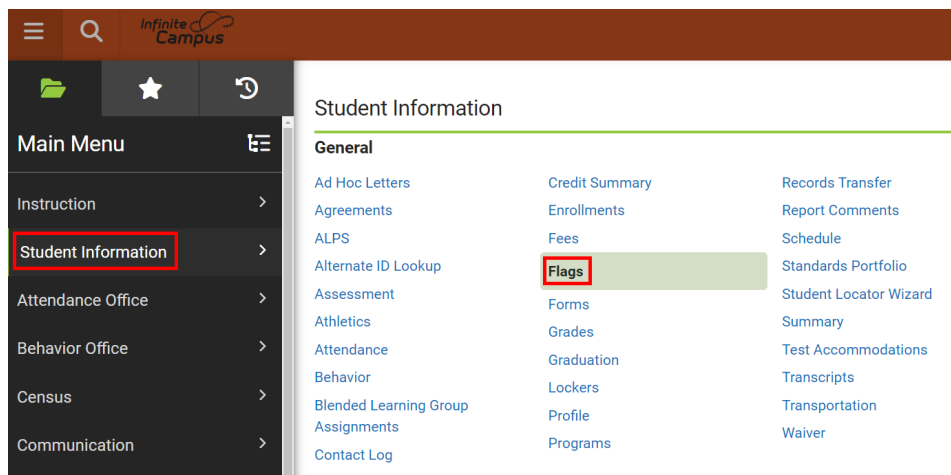
This document demonstrates how to add an 'XG' flag to a student(s) record.

Please see the [Flags Infinite Campus](#) article for more information on flags.

## Assign 'XG' Flag to a Student

### Navigation: Menu > Student Information > General > Flags

1. Choose the current school year and calendar as appropriate in the context.
2. Select the student that will be enrolled past the twelfth grade year.
3. Navigate to **Student Information > General > Flags**.



4. Click **New**.

- 5.

Flags ☆  
 Proctor, Kinnari Student #: 0000009089864 Grade: 12 DOB: 04/25/2006

**New** Documents

Student Flag Editor

Flag Start Date End Date Eligibility Start Date Eligibility End Date User Warning

From the Flag dropdown, choose **alertXG: XG**.

6. Enter a **Start Date**.

Student Flag Detail

\*Flags alertxg:XG This image will display next to the student's name.

\*Start Date 8/26/2024 End Date Eligibility Start Date Eligibility End Date

User Warning

Participation Details

Description

7. Click **Save**.

8. The 'XG' flag will be added to the selected student.

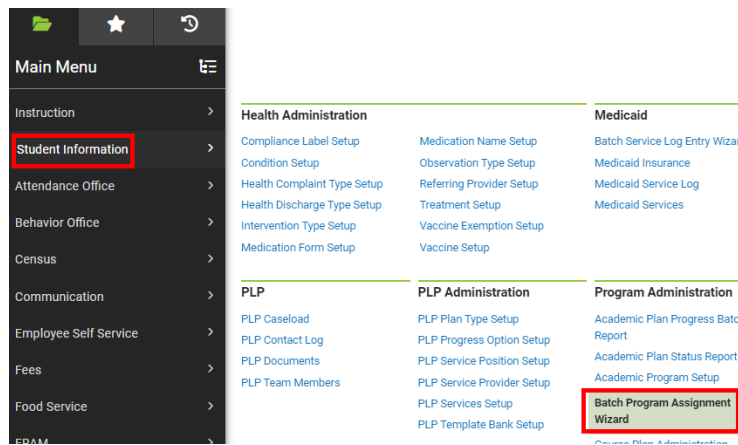
Summary ☆  
 Praetorius, Valentino Student #: 0000007919859 Grade: 12 DOB: 12/06/2005

XG

## Batch Add 'XG' Flag

Please see the [Batch Program Assignment Wizard Infinite Campus](#) article for more information on flags.

**Navigation: Menu > Student Information > Program Administration > Batch Program Assignment Wizard**



1. Select the type of **Flag**.
2. Select the program of **XG**.
3. Select Mode **Add Participation**.
4. Enter a **Start Date**.
5. Select the students for 'XG' flag.
  - a. Select **Filter** - use when an Ad Hoc filter has been created containing the students needing the 'XG' flag.
  - b. **Batch Add** - Select the students from a list.
6. Click **Update**.

Batch Program Assignment Wizard ☆ Stu

**Batch Assignment Tool**

The Batch Assignment tool adds, deletes, or modifies the item selected in the Type field for the selected students(s).  
Students can only be assigned one graduation program.

**Select Type**  
 Flag:   Select Filter  Batch Add

**Select Program**

**Select Mode**  
 Add Participation  
 Delete Participation  
 Edit Participation

Start Date:  End Date:

**Quick Search:**  
 Active today:   
 Grade:   
 Name:  (last name, first name)  
 Sort:

**All Students**

- 12 Spuler, Mischa #0000000510101
- 12 Staarmann, Sara #0000000760102
- 12 Stagg, Mane #0000001240103
- 12 Stammer, Nicky #0000001740104
- 12 Standley, Ali #0000001890105
- 12 Standley, Decla #0000001900106
- 12 Stanley, Aneria #0000002050107
- 12 Stanze, Severn #0000002220108
- 12 Staub, Rex #0000002510109
- 12 Stauch, Saviero #0000002550110
- 12 Stebbings, Suzie #0000002920111
- 12 Steck, Brutus #0000003030112
- 12 Steckh, Teague #0000003090113
- 12 Steggals, Ken #0000003530114
- 12 Steggau, Fen #0000003600115

**Selected Students**

- 12 Provart, Remy #0000009279866
- 12 Raquet, Nile #0000003119879
- 12 Ratzel, Quincy #0000003499883
- 12 Reckenbell, Deray #0000004969891
- 12 Reich, Sancho #0000005939894
- 12 Resch, Neil #000000529906
- 12 Resteaux, Tremaine #0000008639908
- 12 Scherer, Corin #0000006479983
- 12 Schmelzer, Aston #0000009129999
- 12 Scotting, Beck #0000005270027
- 12 Stagg, Mane #0000001240103
- 12 Steckh, Teague #0000003090113

**Update**

Refresh Show top 50 tasks submitted between 09/18/2024 and 09/25/2024

Batch Queue List			
Queued Time	Report Title	Status	Download

7. The 'XG' flag will be added to all students chosen.