

Term Type Setup

09/12/2024 12:16 pm EDT

Infinite Campus is adding a new field in Course Information and Section Information to assist with extracts identifying when a section is happening. The field is *Term Type Override* and must be completed on each course, with any exceptions to the default set at the section level.

Course Information

The term type can be set in the course information tool and will show in all sections. The steps below will provide guidance on updating the term types at the course.

Navigation: Menu > Scheduling & Courses > Courses > Course Information



Select a Course: If a course is not selected, click Open Course Search tool to search by the course name or course number. Search for courses using advanced searches or Ad Hoc Filters as needed. Click the course name to open the course information tool. If a

course was already selected, the course information tool will open automatically for that course when you follow the navigation above.



- Select the appropriate **Term Type Override** from the dropdown that aligns with the term length used for the majority of sections (e.g., Semester 1, Semester 2, Yearlong). Ex: If most sections are Semester 1, choose this option and then update any remaining sections to the correct term length.
- Click Save to update the course information and populate the term type fields on the section information screen.

Course Information ☆								
10532Z0 ELA Grade 3								
Save Save Delete C Push To Sections								
Course Information CourseID 31859 Number 10532Z0	*Name ELA Grade 3 Subject Type	Course Master Linked - 1053220 ELA Grade 3 Standards-based Active External LMS Exclude Course-Only Curriculum Ignore Master Push						
State Code 10532Z0 Schedule Load Priority	State Orde Name ELA Grade 3 Max Students	Department Department Terms Schedules Periods Sections to Build Preferred Room Type 4 0 1 0						
Grade Level Z. Elementary School Grades I1 - 5 V GPA Weight 0 Type	College Bonus Points	Academic Level Advisory Transcript Required	~					
Responsive Homeroom Allow student requests	Activity Allow teacher requests/recommend	ations Hide Standards On Portal Repeatable Attendance Positive Attendance						
Online Learning Term Type Override YL: Year Long Post Secondary Institution Select a Value How Taken O1: Regular Day School Comments	¥	Delivery Mode						

Section Information

Navigation: Menu > Scheduling & Courses > Courses > Section Information

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sights	>	Course Rules Course Sections	
igrant	>Build Schedule	Load Schedules	Responsive Scheduling
Account	> Adjust Blended Le	earning Groups Fill Counselor Wizard	Responsive Schedule Designe
porting	> Lunch Setup Manage Blended	Fill Teams Wizard Learning Groups Schedule Gap Filler	Responsive Schedule Section Builder
cheduling & Courses	> New Blended Lea Student Constrain		

Select a Section: If a section is not selected, click Open Section Search tool to search by the course name or number. Search for sections using advanced searches or Ad Hoc Filters as needed. Click the + to expand the section list. Click on the section to open the section information tool. If a section was already selected, the section information tool will open automatically for that section when you follow the navigation above.



- Select the appropriate **Term Type Override** from the dropdown that aligns with the term length used for the majority of sections (e.g., Semester 1, Semester 2, Yearlong). Ex: If that section is Semester 1, choose this option and then update any remaining sections to the correct term length.
- Click Save to update the section information.

Section Information 🏠				
10222X01-1 English II Teacher:				
Save S Delete				
1 Image: Second Seco	eacher Display Name unch Count Milk Count Adult Count ustom Count Custom Count Custom Count 2 3 kinny Seq Homeroom tiviory External LMS Exclude Instructional Provider () Delivery Mode () (2 Classroom V			
	- Modified by: Unknown 06/25/2024 15:46			
Section Schedule Placement		Quarters		
Q1 🗖	Q2 🗖	Q3 🗖		Q4 🗖
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Period 1				